Defense Acquisition University

Defense Contingency Contracting Handbook Overview

Defense Contingency Contracting Handbook – Version 4

- **Fielded in Oct 2012**
- **Enhanced DVD and website for Joint CCOs**
- **Website: http://www.acq.osd.mil/dpap/pa**

Features

- 404 page pocket-sized Handbook
- 3000 Drill-down Support Tools & Links on Website/DVD
- 9 Chapter Training and Tests
- 15 Critical Item Checklists in the handbook
- 78 Checklists available on Website/DVD
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- Resources organized by 121 Topics
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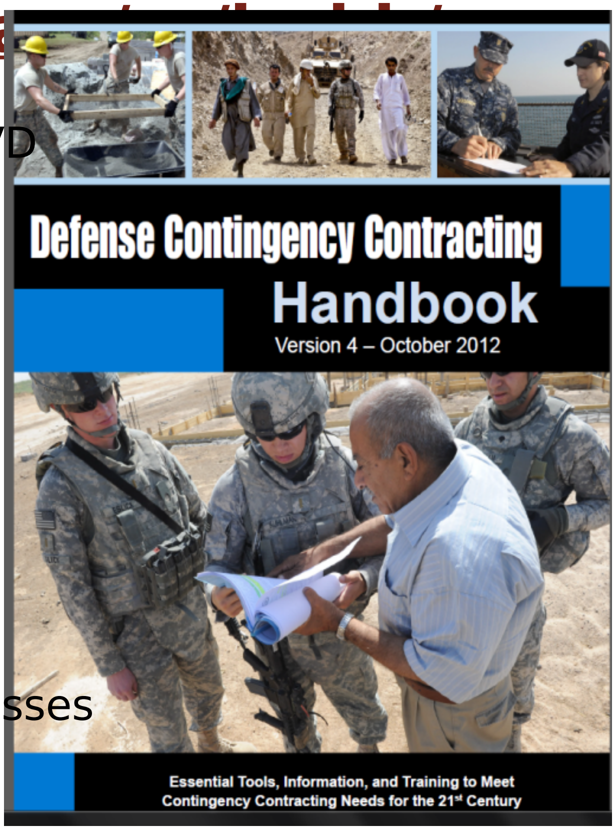
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Essential Tools, Information, and Training to Meet Contingency Contracting Needs for the 21st Century

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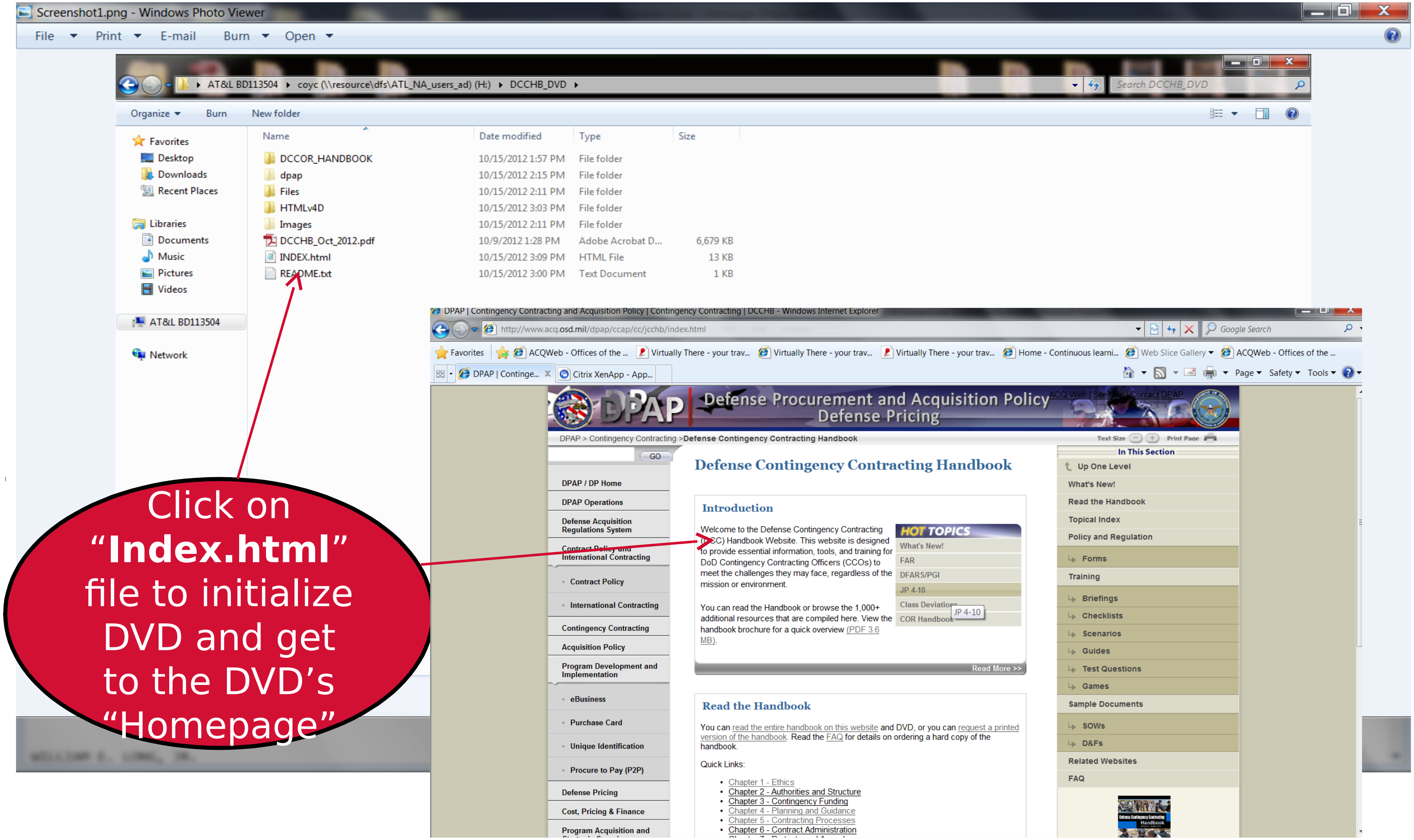
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Defense Contingency Contracting Handbook

Introduction

Welcome to the Defense Contingency Contracting (DCC) Handbook Website. This website is designed to provide essential information, tools, and training for DoD Contingency Contracting Officers (CCOs) to meet the challenges they may face, regardless of the mission or environment.

You can read the Handbook or browse the 1,000+ additional resources that are compiled here. View the handbook brochure for a quick overview (PDF 3.6 MB).

Read the Handbook

You can read the entire handbook on this website and DVD, or you can request a printed version of the handbook. Read the FAQ for details on ordering a hard copy of the handbook.

Quick Links:

- Chapter 1 - Ethics
- Chapter 2 - Authorities and Structure
- Chapter 3 - Contingency Funding
- Chapter 4 - Planning and Guidance
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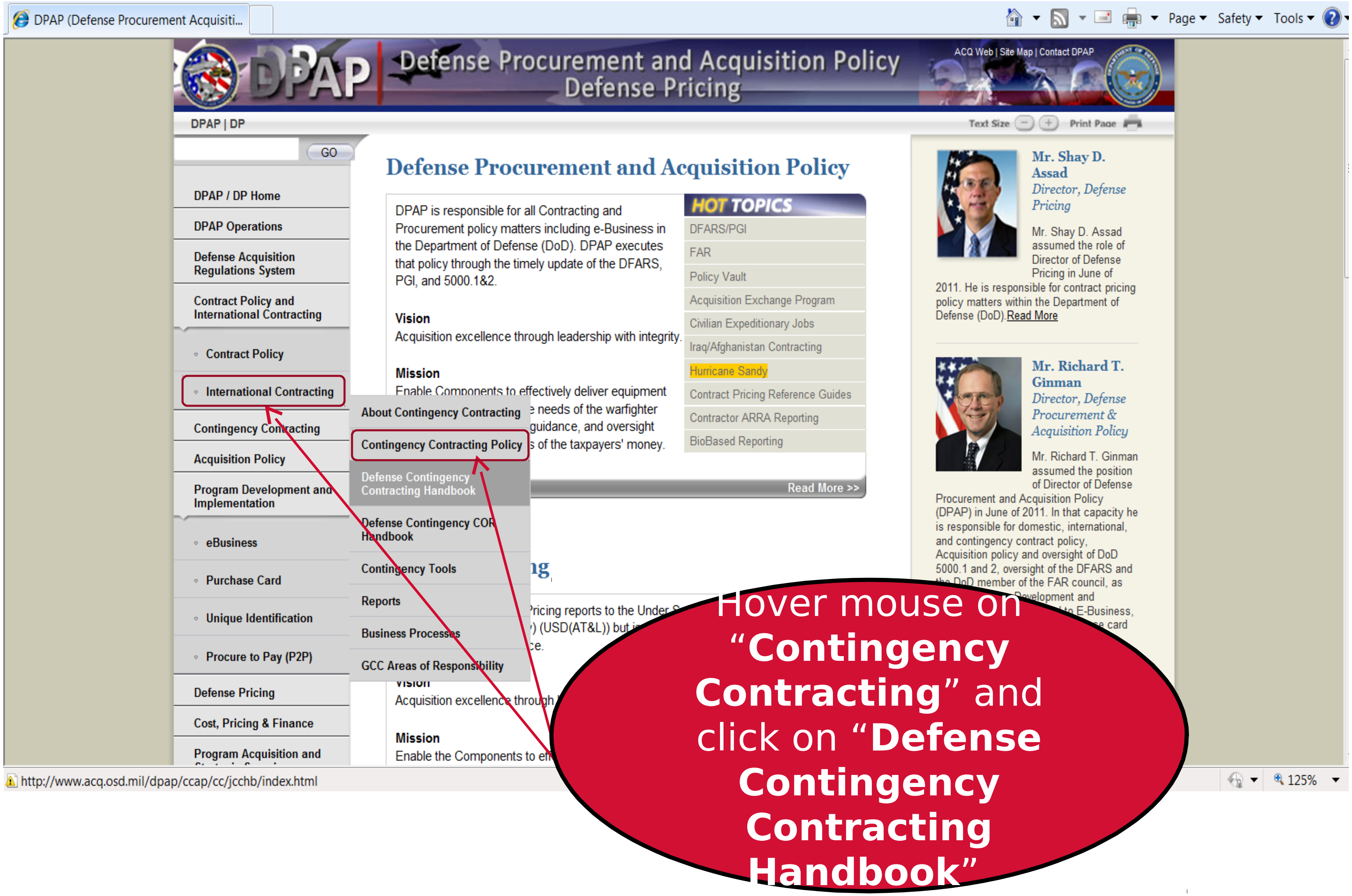
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Director, Defense Pricing

Mr. Shay D. Assad assumed the role of Director of Defense Pricing in June of 2011. He is responsible for contract pricing policy matters within the Department of Defense (DoD). Read More

Mr. Richard T. Ginman
Director, Defense Procurement & Acquisition Policy

Mr. Richard T. Ginman assumed the position of Director of Defense Procurement and Acquisition Policy (DPAP) in June of 2011. In that capacity he is responsible for domestic, international, and contingency contract policy, Acquisition policy and oversight of DoD 5000.1 and 2, oversight of the DFARS and the DoD member of the FAR council, as ... Development and ... to E-Business, ... e card

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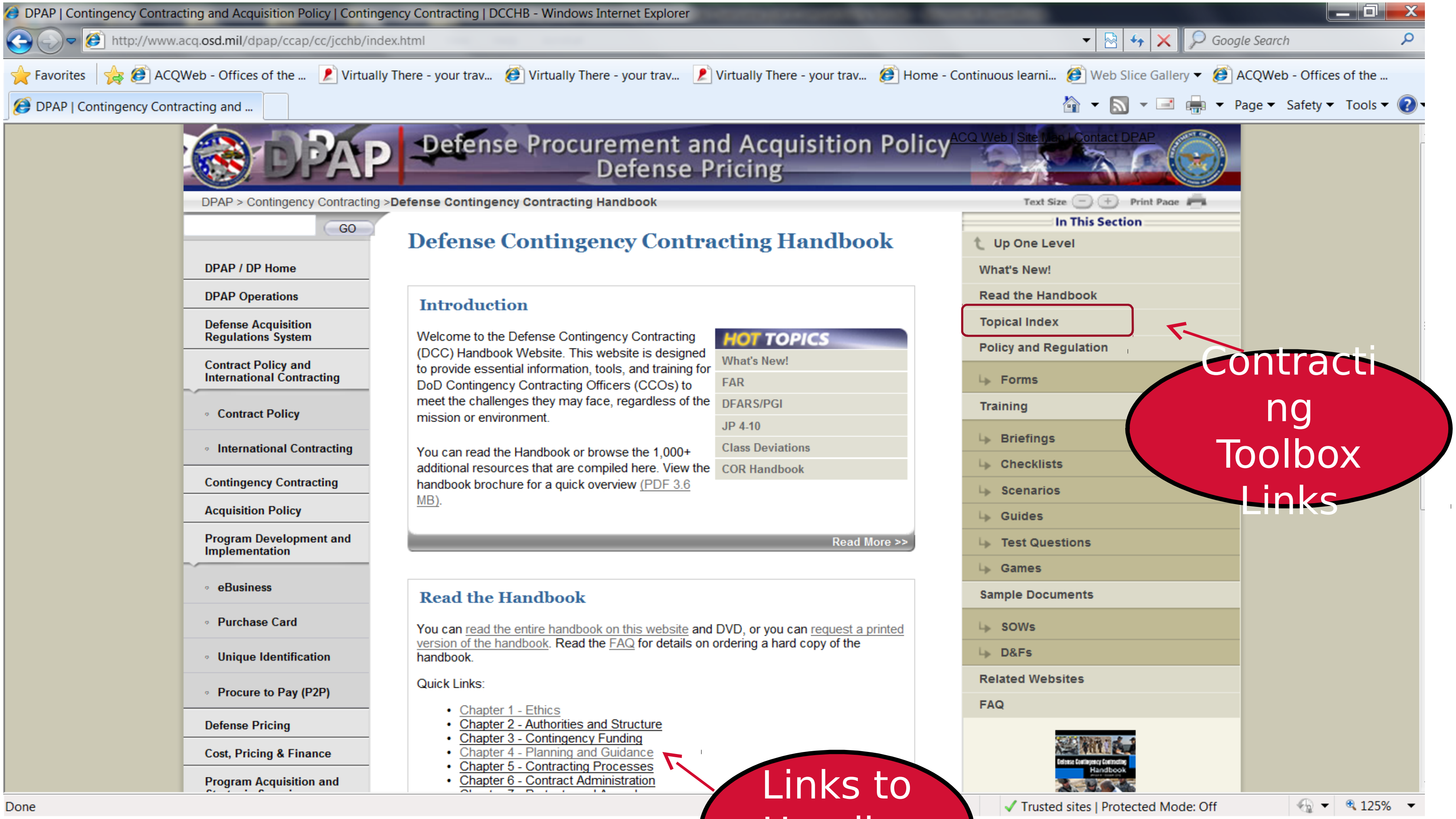
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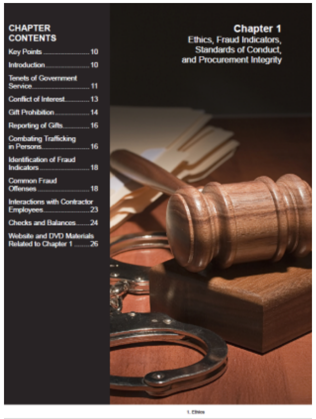

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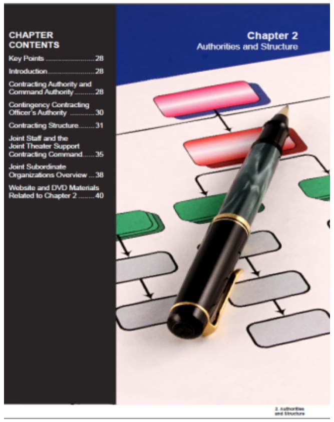

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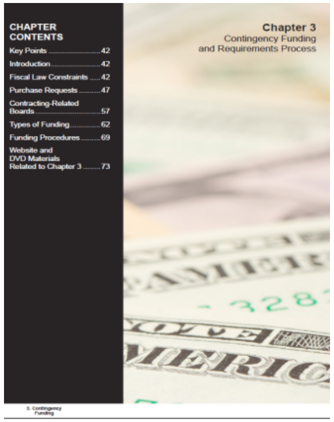

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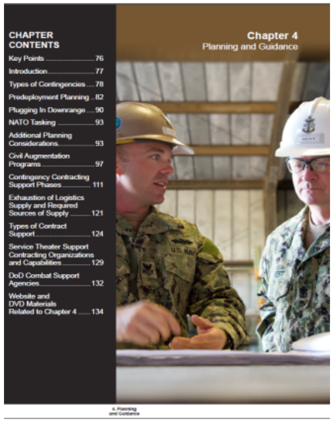

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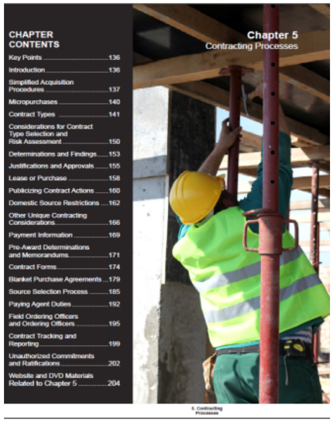

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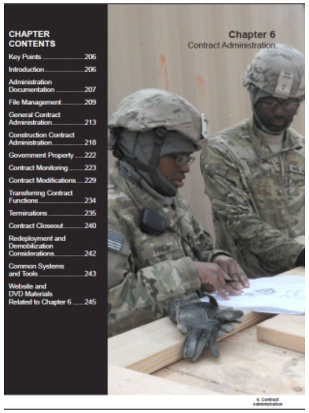

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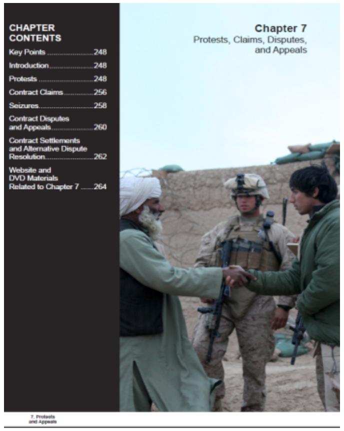

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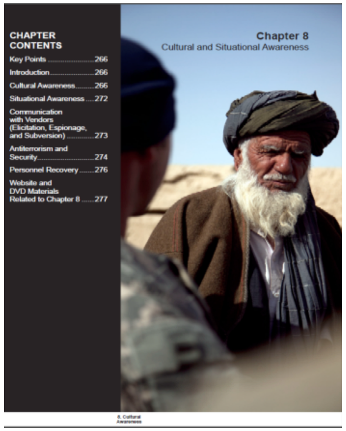

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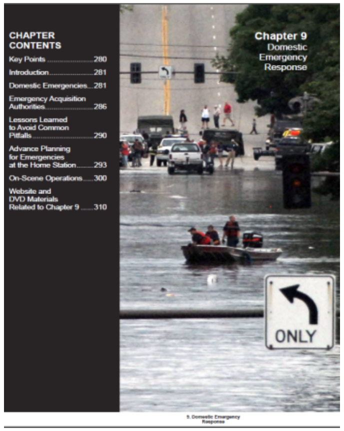

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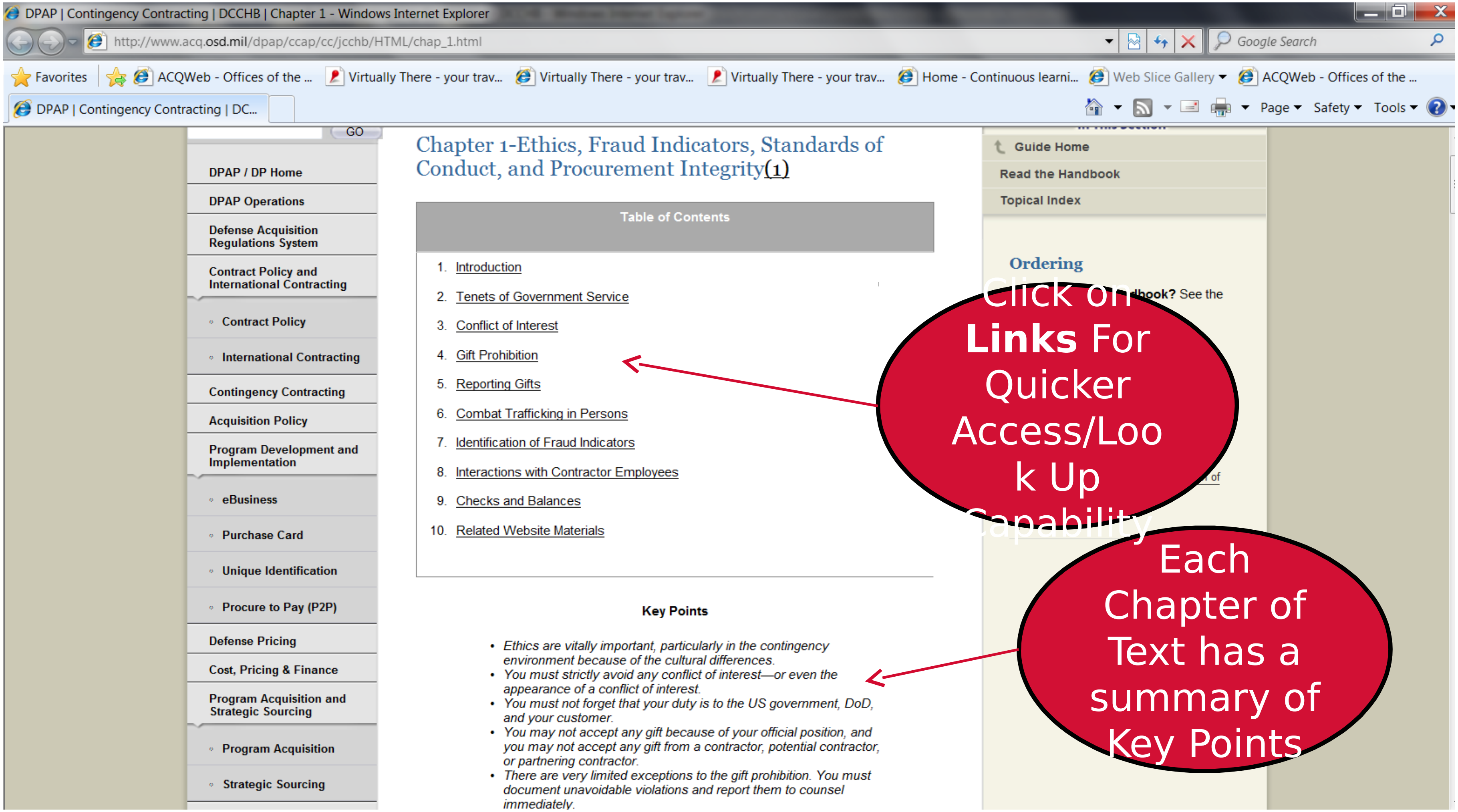
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Key Points

- *Ethics are vitally important, particularly in the contingency environment because of the cultural differences.*
- *You must strictly avoid any conflict of interest—or even the appearance of a conflict of interest.*
- *You must not forget that your duty is to the US government, DoD, and your customer.*
- *You may not accept any gift because of your official position, and you may not accept any gift from a contractor, potential contractor, or partnering contractor.*
- *There are very limited exceptions to the gift prohibition. You must document unavoidable violations and report them to counsel immediately.*

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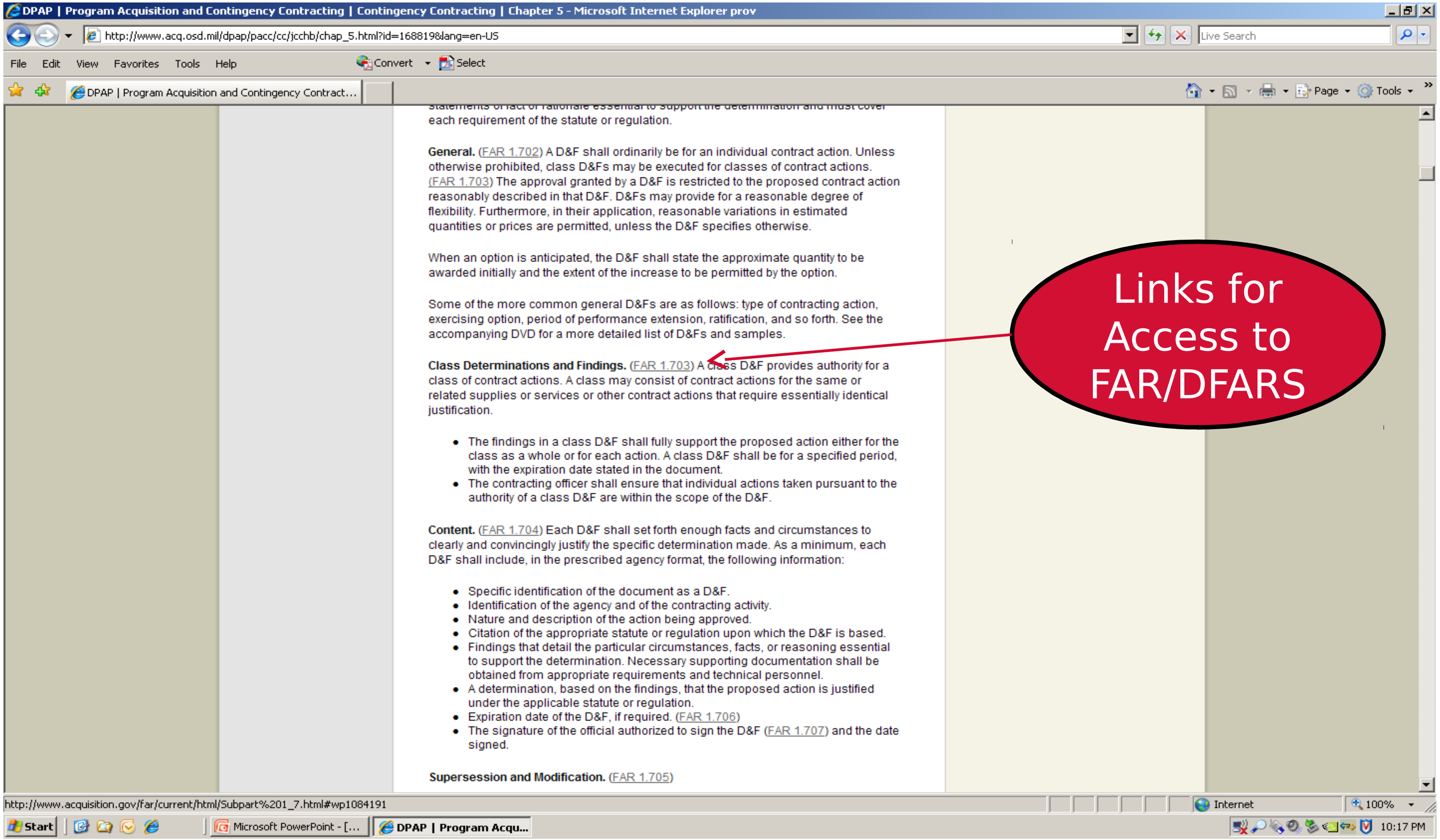
Each Chapter of Text has a summary of Key Points

FAR/DFARS Links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statements of fact or rationale essential to support the determination and must cover each requirement of the statute or regulation.

General. (FAR 1.702) A D&F shall ordinarily be for an individual contract action. Unless otherwise prohibited, class D&Fs may be executed for classes of contract actions. (FAR 1.703) The approval granted by a D&F is restricted to the proposed contract action reasonably described in that D&F. D&Fs may provide for a reasonable degree of flexibility. Furthermore, in their application, reasonable variations in estimated quantities or prices are permitted, unless the D&F specifies otherwise.

When an option is anticipated, the D&F shall state the approximate quantity to be awarded initially and the extent of the increase to be permitted by the option.

Some of the more common general D&Fs are as follows: type of contracting action, exercising option, period of performance extension, ratification, and so forth. See the accompanying DVD for a more detailed list of D&Fs and samples.

Class Determinations and Findings. (FAR 1.703) A class D&F provides authority for a class of contract actions. A class may consist of contract actions for the same or related supplies or services or other contract actions that require essentially identical justification.

- The findings in a class D&F shall fully support the proposed action either for the class as a whole or for each action. A class D&F shall be for a specified period, with the expiration date stated in the document.
- The contracting officer shall ensure that individual actions taken pursuant to the authority of a class D&F are within the scope of the D&F.

Content. (FAR 1.704) Each D&F shall set forth enough facts and circumstances to clearly and convincingly justify the specific determination made. As a minimum, each D&F shall include, in the prescribed agency format, the following information:

- Specific identification of the document as a D&F.
- Identification of the agency and of the contracting activity.
- Nature and description of the action being approved.
- Citation of the appropriate statute or regulation upon which the D&F is based.
- Findings that detail the particular circumstances, facts, or reasoning essential to support the determination. Necessary supporting documentation shall be obtained from appropriate requirements and technical personnel.
- A determination, based on the findings, that the proposed action is justified under the applicable statute or regulation.
- Expiration date of the D&F, if required. (FAR 1.706)
- The signature of the official authorized to sign the D&F (FAR 1.707) and the date signed.

Supersession and Modification. (FAR 1.705)

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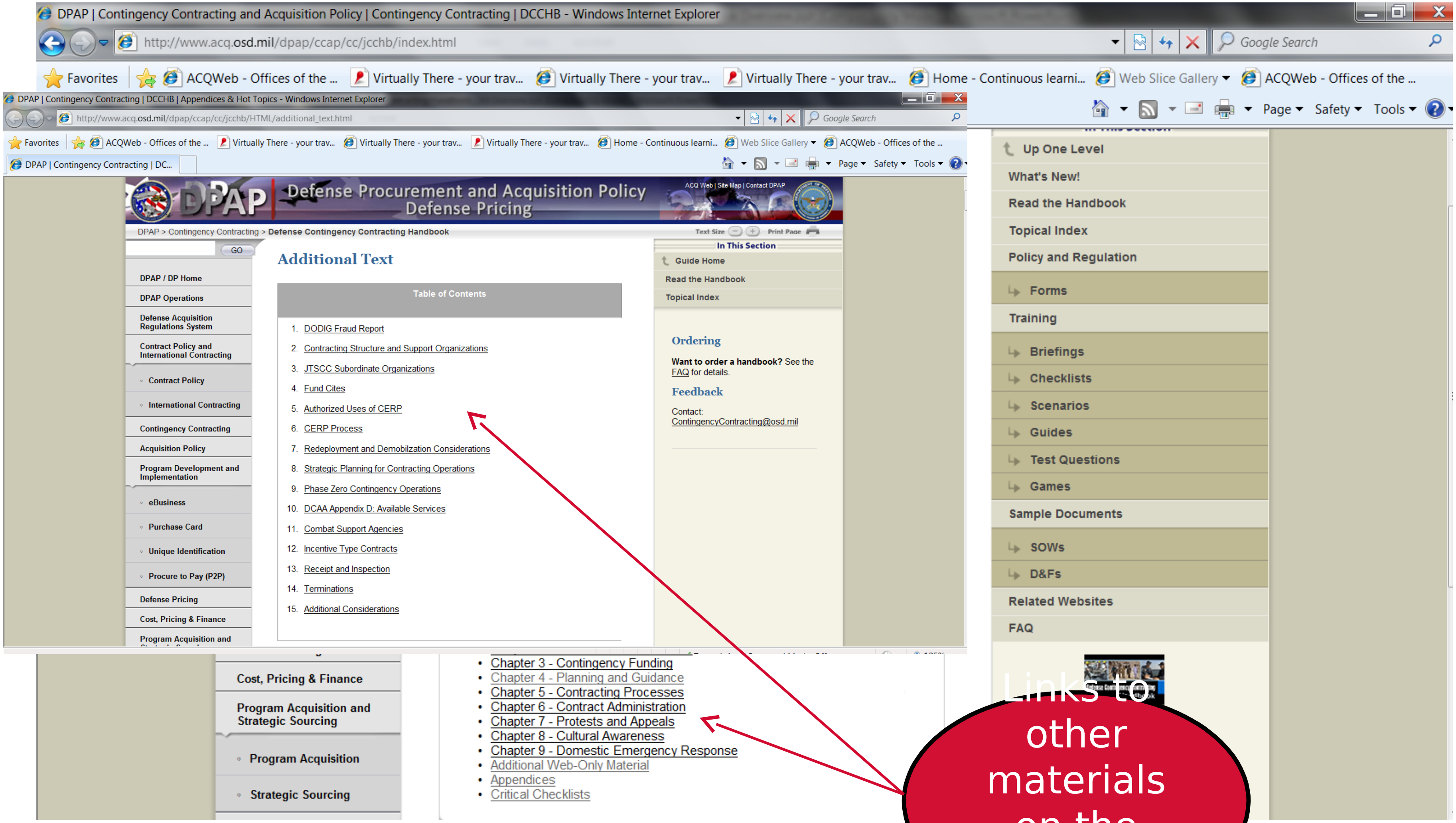
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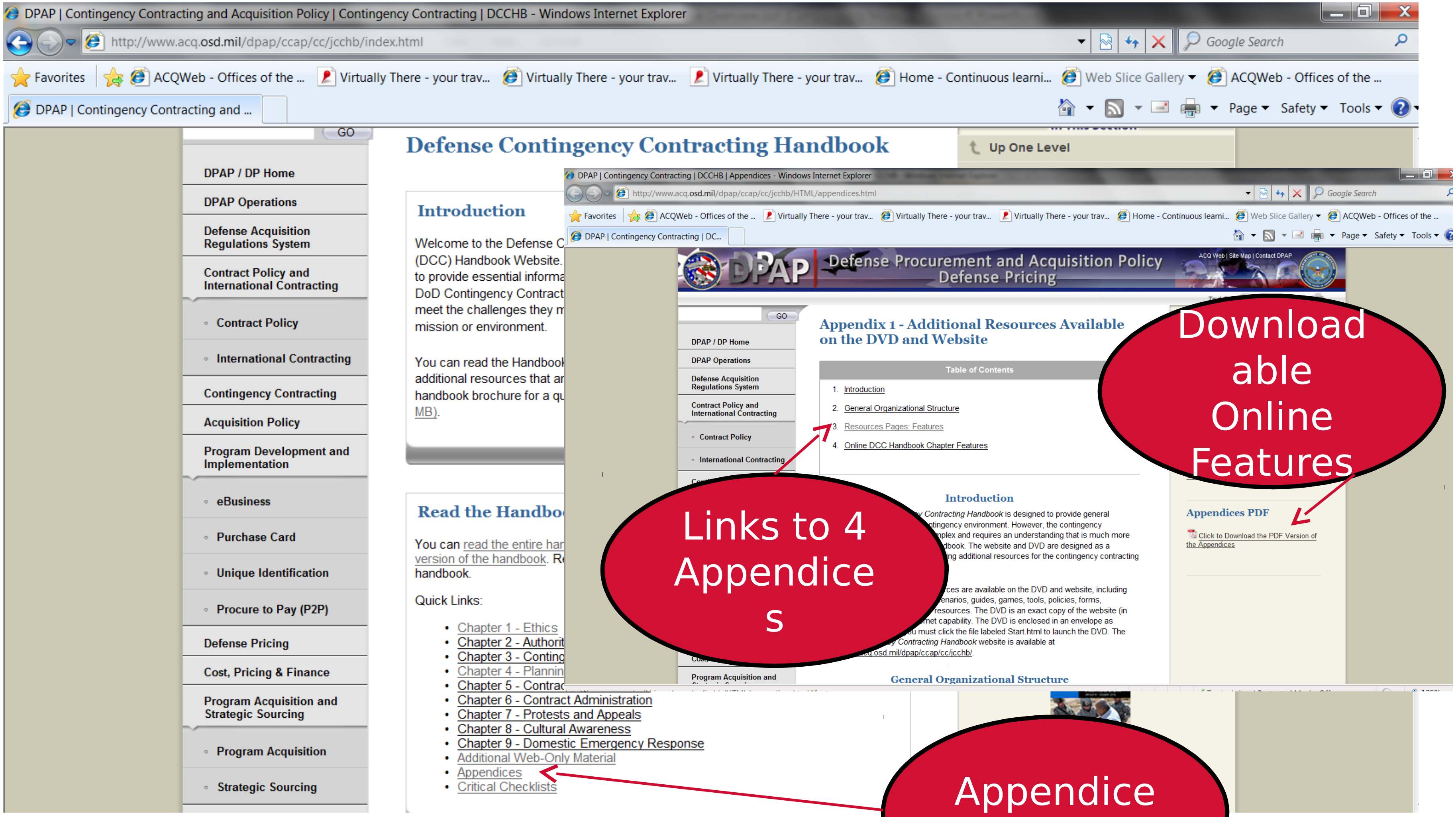
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Appendix 1 - Additional Resources Available on the DVD and Website

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2. General Organizational Structure
3. Resources Pages: Features
4. Online DCC Handbook Chapter Features

Introduction

y Contracting Handbook is designed to provide general ntingency environment. However, the contingency mplex and requires an understanding that is much more dbook. The website and DVD are designed as a ing additional resources for the contingency contracting

rces are available on the DVD and website, including enarios, guides, games, tools, policies, forms, resources. The DVD is an exact copy of the website (in rnet capability. The DVD is enclosed in an envelope as ou must click the file labeled Start.html to launch the DVD. The y Contracting Handbook website is available at acq.osd.mil/dpap/ccap/cc/jcchb/.

General Organizational Structure

Appendices PDF

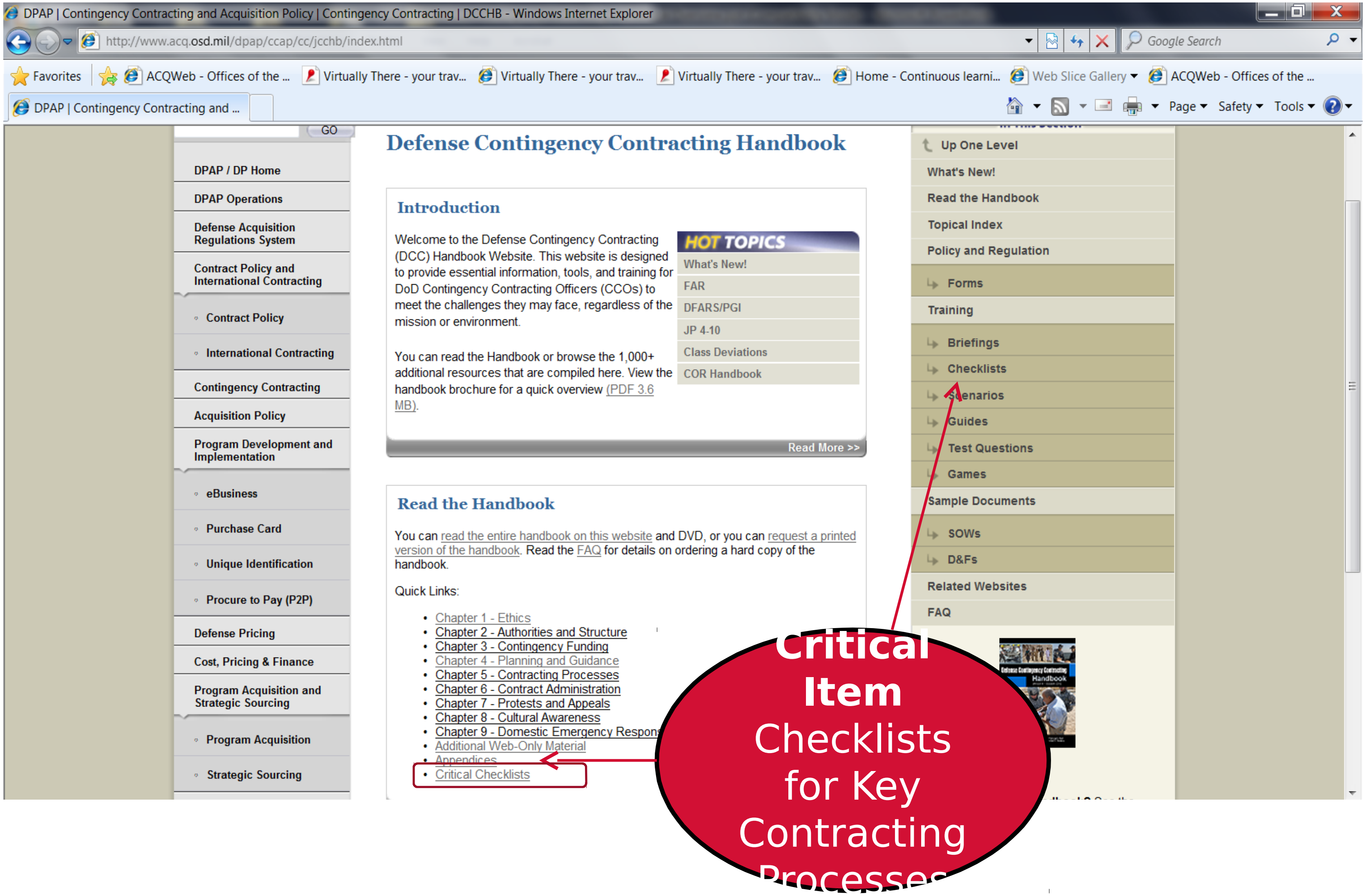
Click to Download the PDF Version of the Appendices

Download able Online Features

Links to 4 Appendice s

Appendice s Link

Critical Item Checklists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Introduction

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You can read the Handbook or browse the 1,000+ additional resources that are compiled here. View the handbook brochure for a quick overview (PDF 3.6 MB).

Read the Handbook

You can read the entire handbook on this website and DVD, or you can request a printed version of the handbook. Read the FAQ for details on ordering a hard copy of the handbook.

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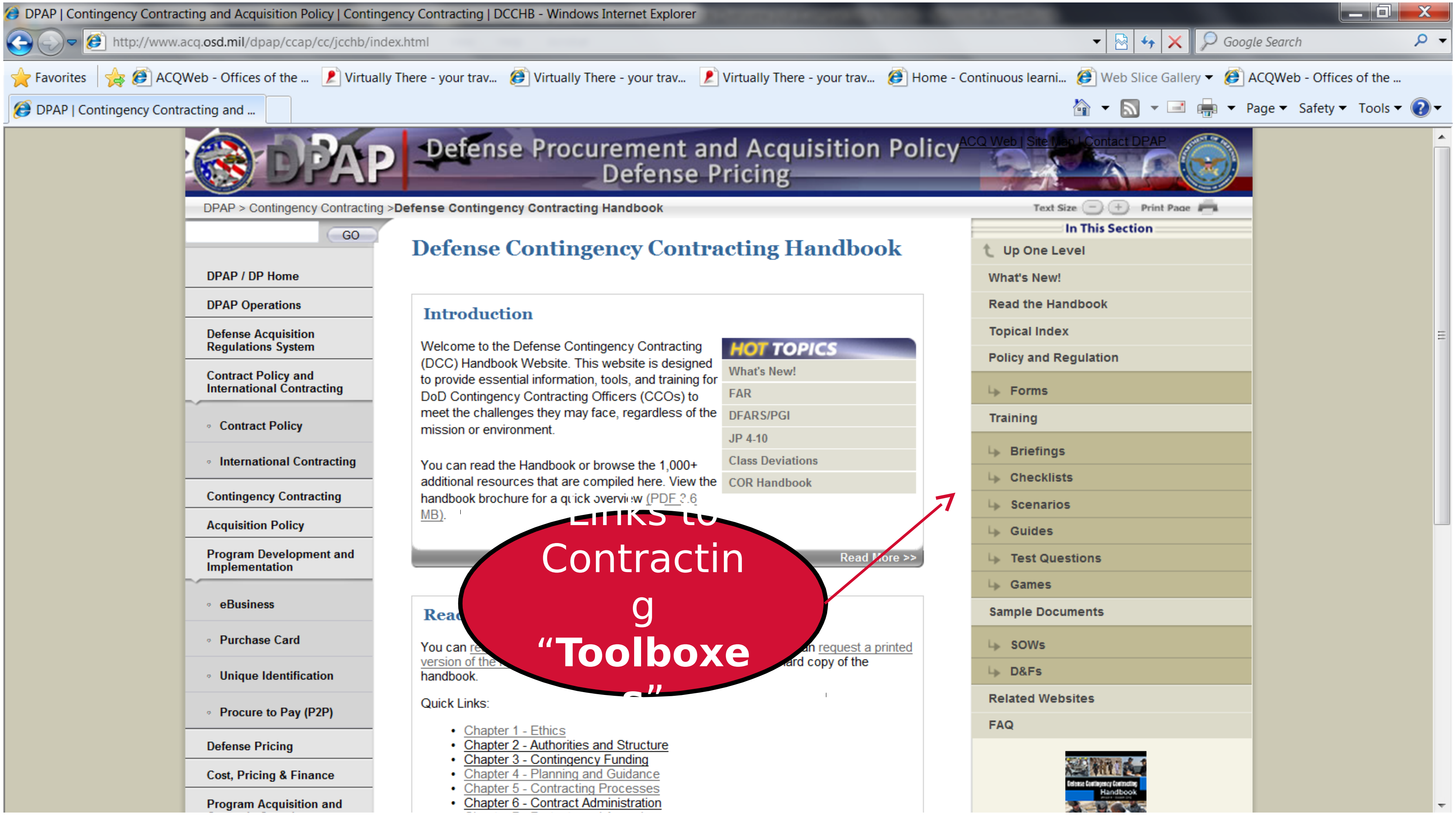
- Chapter 1 - Ethics
- Chapter 2 - Authorities and Structure
- Chapter 3 - Contingency Funding
- Chapter 4 - Planning and Guidance
- Chapter 5 - Contracting Processes
- Chapter 6 - Contract Administration
- Chapter 7 - Protests and Appeals
- Chapter 8 - Cultural Awareness
- Chapter 9 - Domestic Emergency Respons
- Additional Web-Only Material
- Appendices
- Critical Checklists

Critical Item Checklists for Key Contracting Processes

Contracting “Toolboxes”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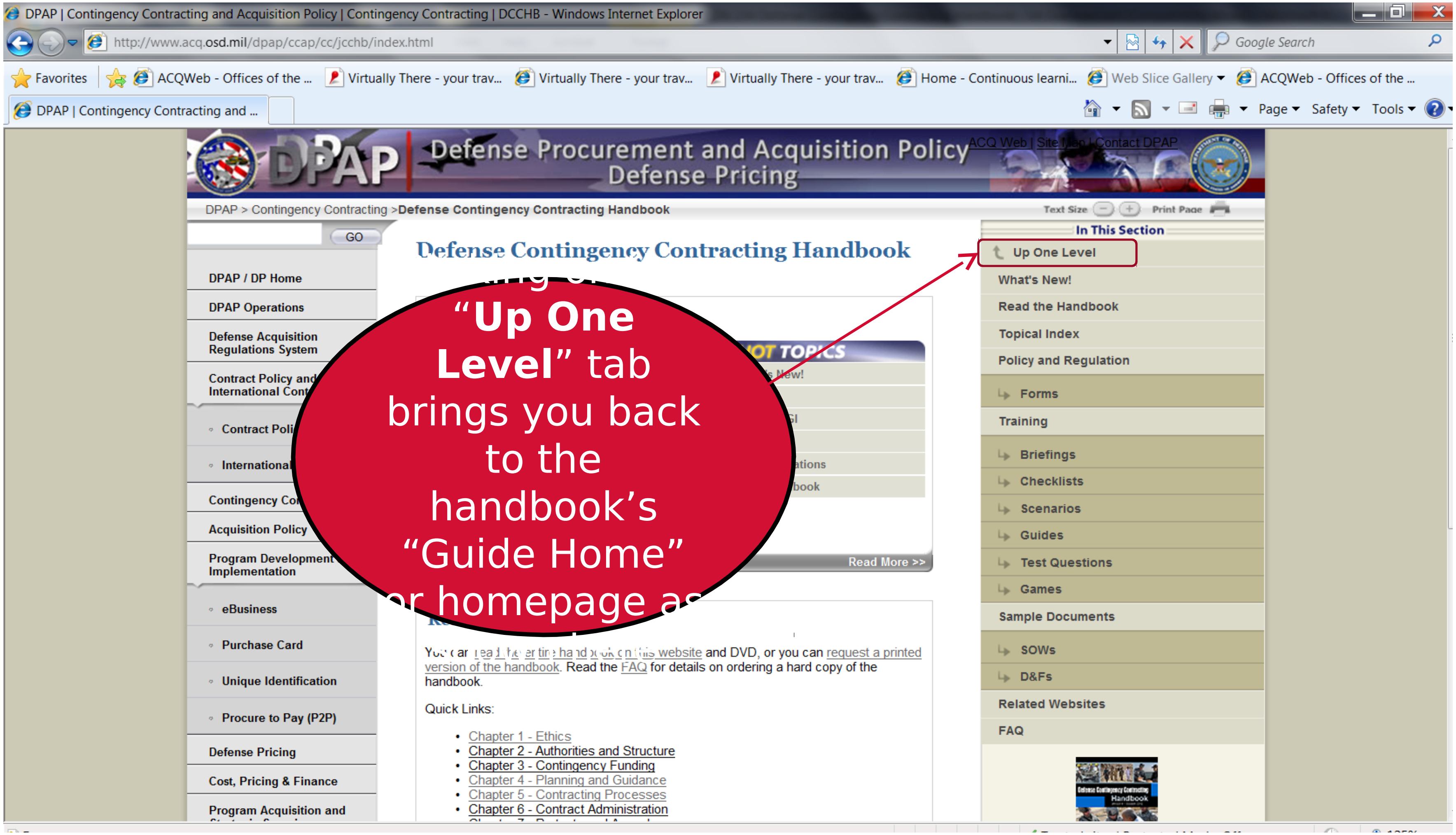
Links to Contracting “Toolboxes”

“Up One Level” - Reset Function



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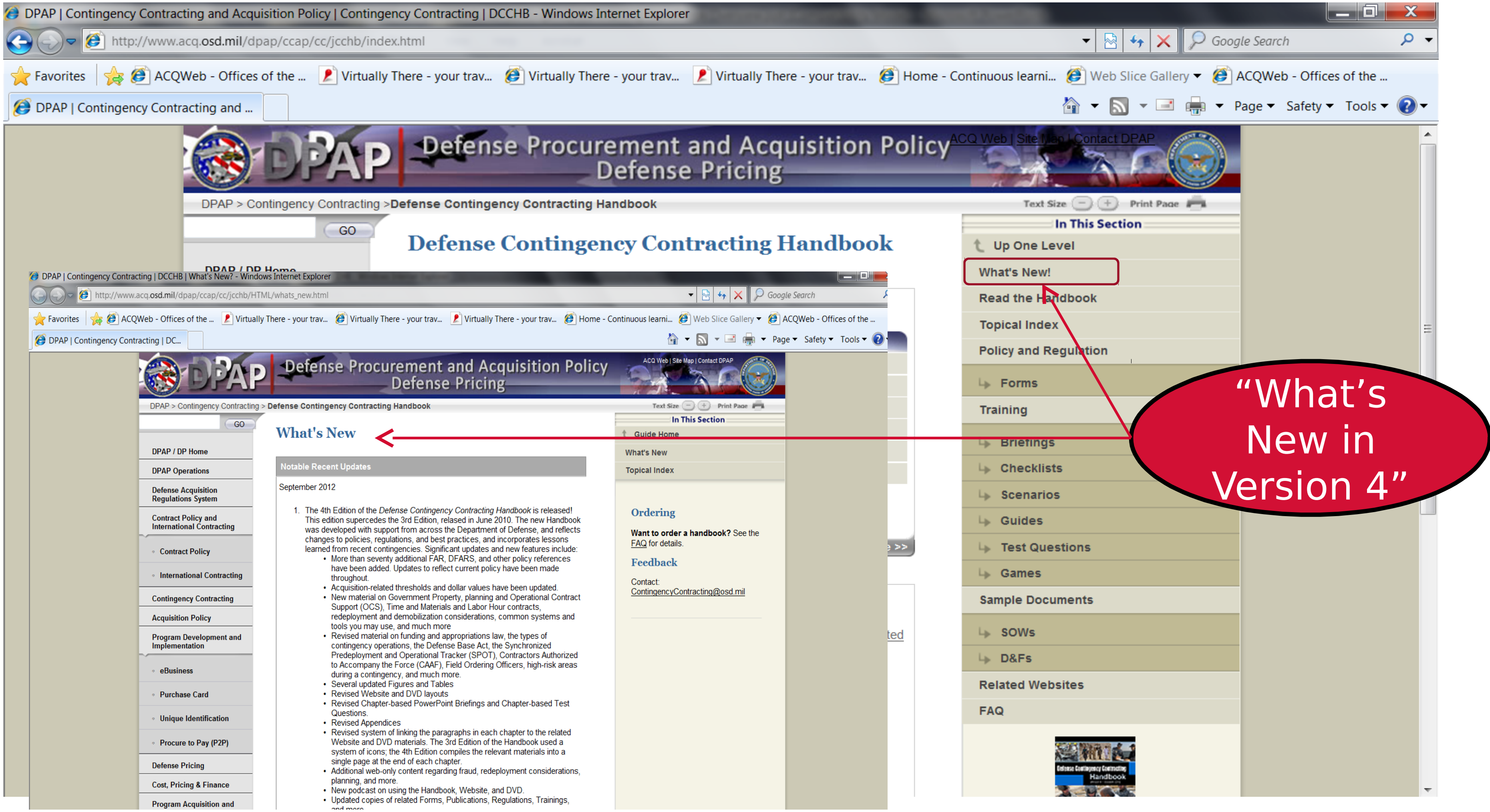
“What’s New”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What's New

Notable Recent Updates

September 2012

1. The 4th Edition of the *Defense Contingency Contracting Handbook* is released! This edition supercedes the 3rd Edition, relased in June 2010. The new Handbook was developed with support from across the Department of Defense, and reflects changes to policies, regulations, and best practices, and incorporates lessons learned from recent contingencies. Significant updates and new features include:
    - More than seventy additional FAR, DFARS, and other policy references have been added. Updates to reflect current policy have been made throughout.
    - Acquisition-related thresholds and dollar values have been updated.
    - New material on Government Property, planning and Operational Contract Support (OCS), Time and Materials and Labor Hour contracts, redeployment and demobilization considerations, common systems and tools you may use, and much more
    - Revised material on funding and appropriations law, the types of contingency operations, the Defense Base Act, the Synchronized Predeployment and Operational Tracker (SPOT), Contractors Authorized to Accompany the Force (CAAF), Field Ordering Officers, high-risk areas during a contingency, and much more.
    - Several updated Figures and Tables
    - Revised Website and DVD layouts
    - Revised Chapter-based PowerPoint Briefings and Chapter-based Test Questions.
    - Revised Appendices
    - Revised system of linking the paragraphs in each chapter to the related Website and DVD materials. The 3rd Edition of the Handbook used a system of icons; the 4th Edition compiles the relevant materials into a single page at the end of each chapter.
    - Additional web-only content regarding fraud, redeployment considerations, planning, and more.
    - New podcast on using the Handbook, Website, and DVD.
    - Updated copies of related Forms, Publications, Regulations, Trainings, and more

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“What’s New in Version 4”

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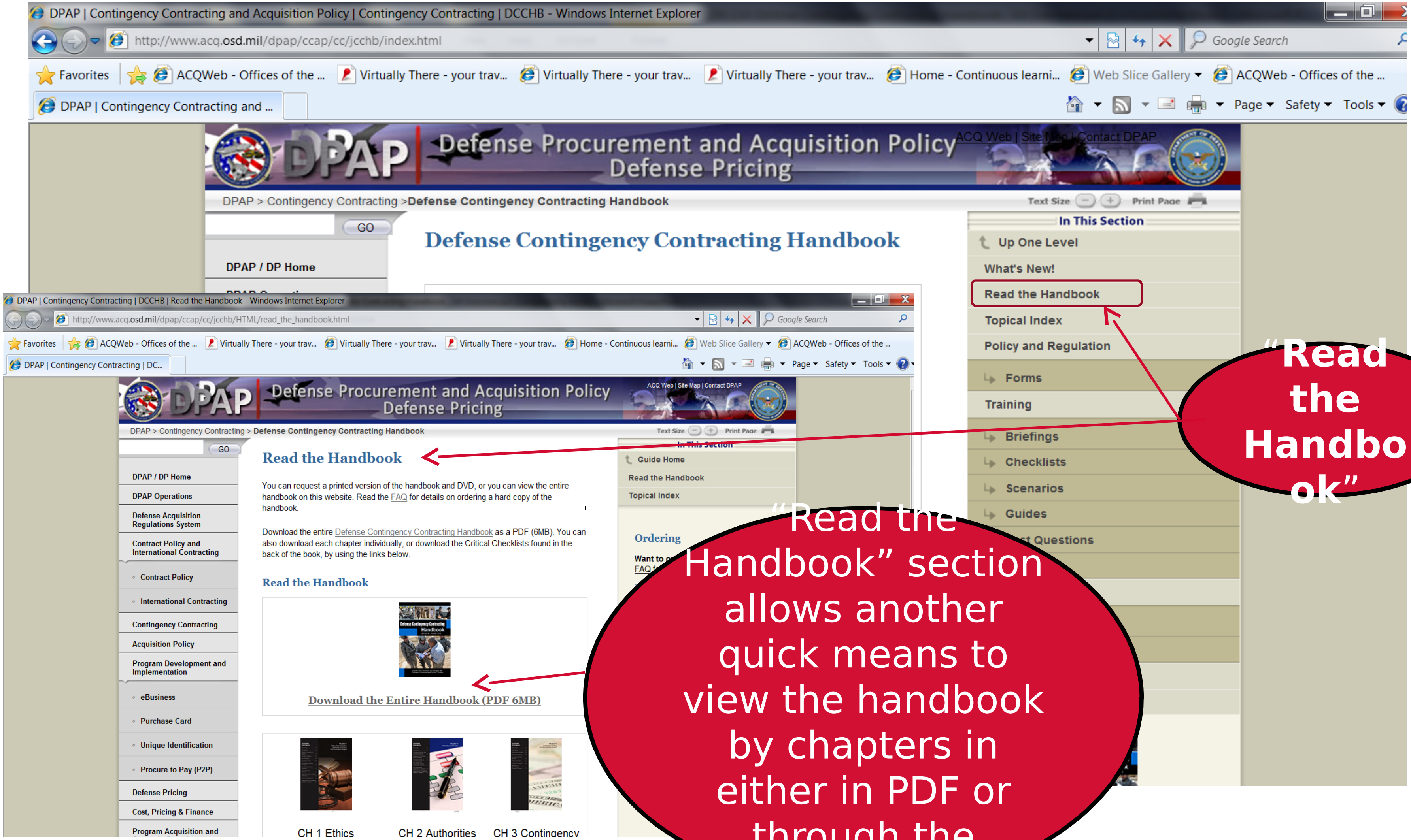
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CH 3 Contingency

Defense Contingency Contracting Handbook

Read the Handbook

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Download the entire Defense Contingency Contracting Handbook as a PDF (6MB). You can also download each chapter individually, or download the Critical Checklists found in the back of the book, by using the links below.

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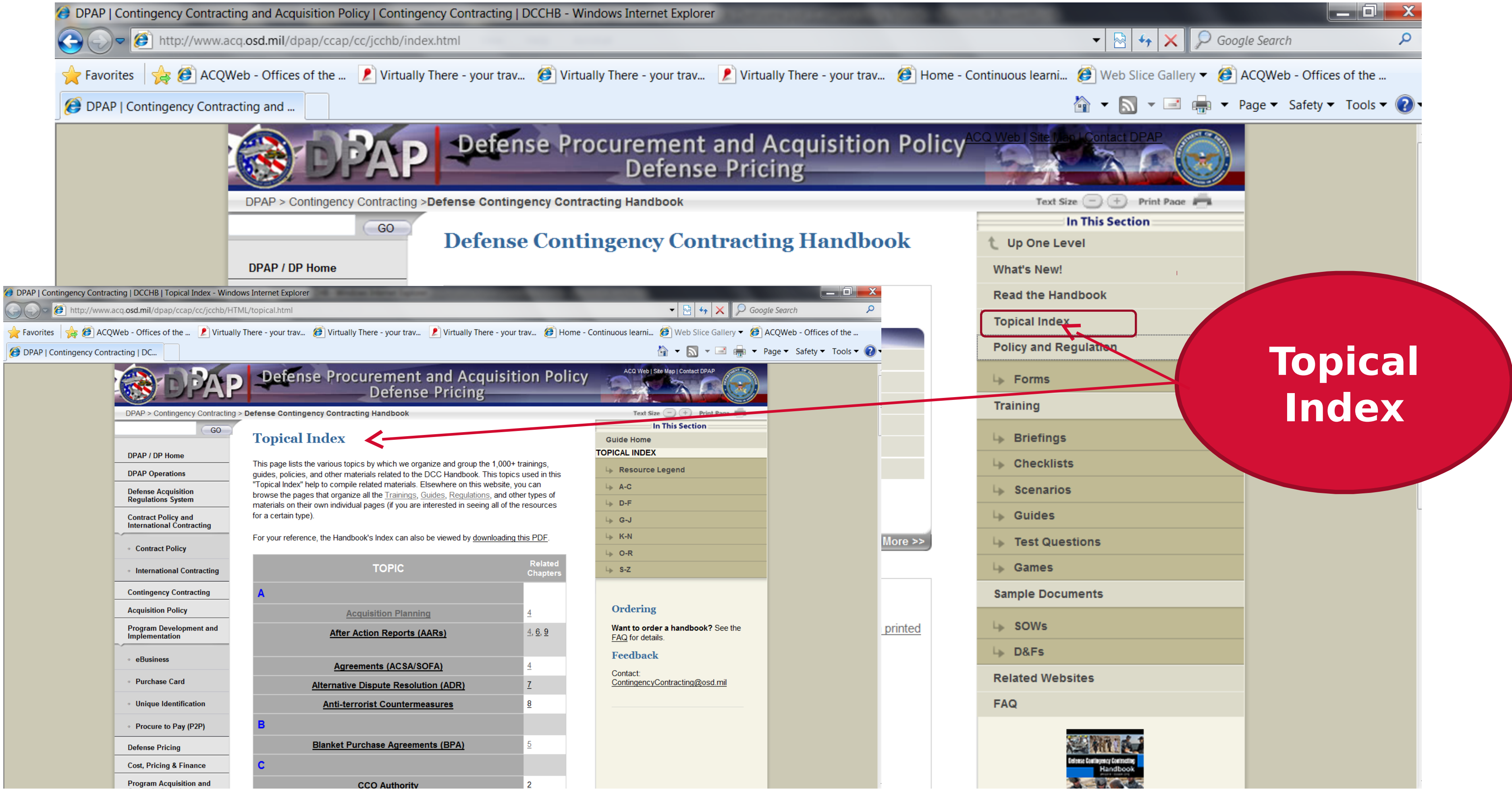
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Defense Contingency Contracting Handbook

Topical Index

This page lists the various topics by which we organize and group the 1,000+ trainings, guides, policies, and other materials related to the DCC Handbook. This topics used in this "Topical Index" help to compile related materials. Elsewhere on this website, you can browse the pages that organize all the Trainings, Guides, Regulations, and other types of materials on their own individual pages (if you are interested in seeing all of the resources for a certain type).

For your reference, the Handbook's Index can also be viewed by downloading this PDF.

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Alternative Dispute Resolution (ADR)	7
Anti-terrorist Countermeasures	8
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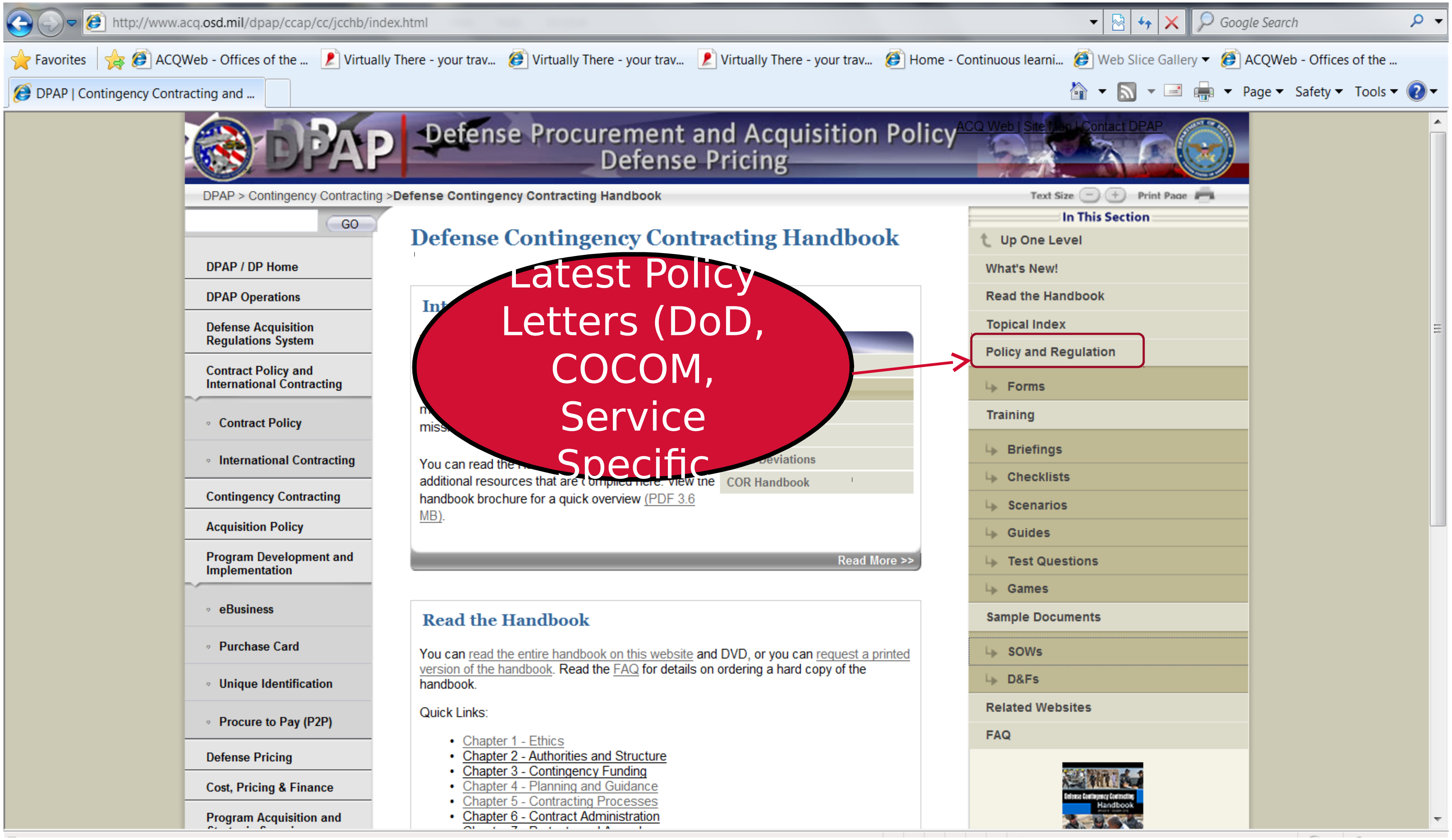
Policy and Regulations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Latest Policy Letters (DoD, COCOM, Service Specific

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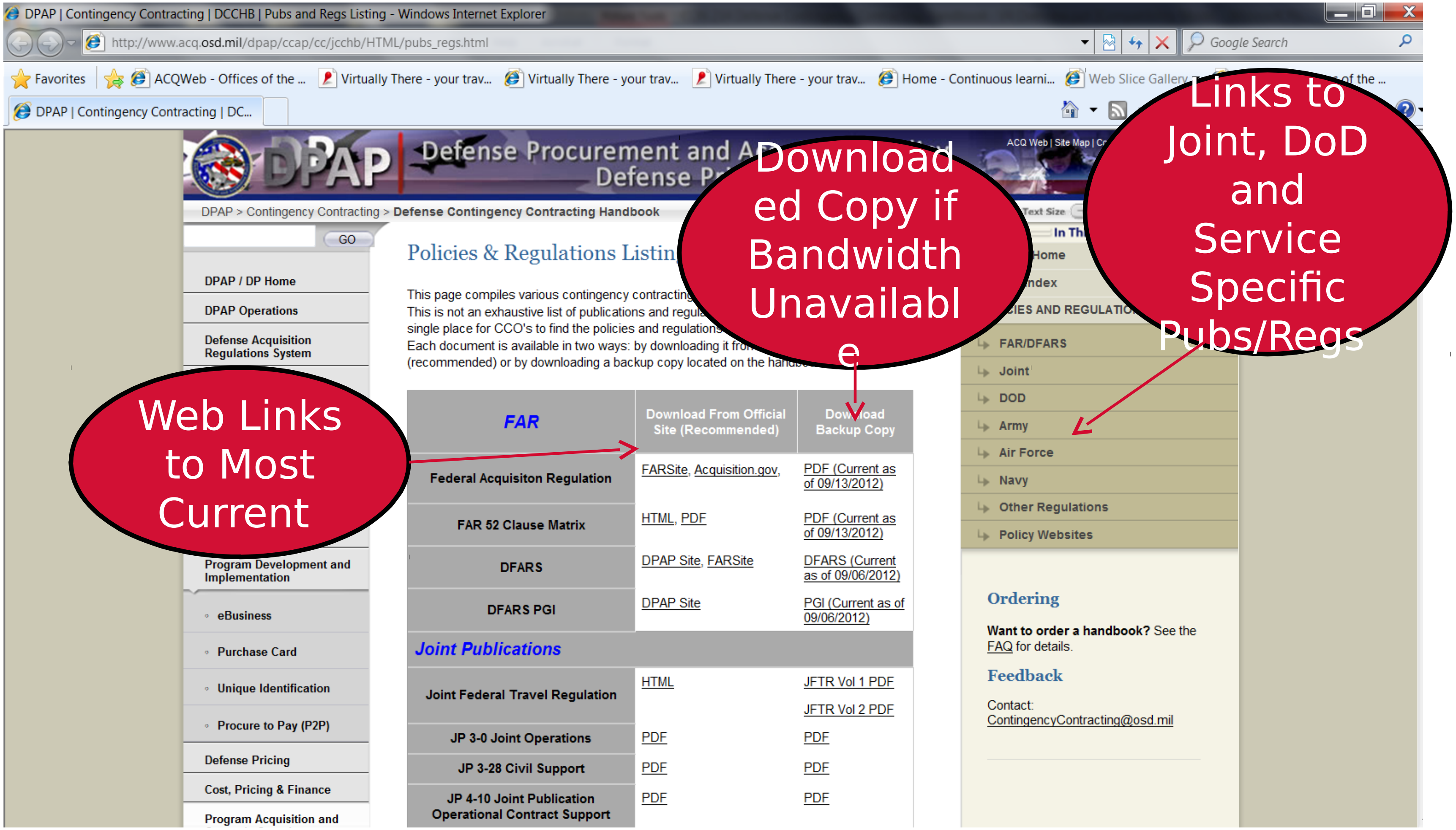

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Policies & Regulations Listin

This page compiles various contingency contracting
This is not an exhaustive list of publications and regula
single place for CCO's to find the policies and regulations
Each document is available in two ways: by downloading it fro
(recommended) or by downloading a backup copy located on the handbo

FAR	**Download From Official Site (Recommended)**	**Download Backup Copy**
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FAR 52 Clause Matrix	HTML, PDF	PDF (Current as of 09/13/2012)
DFARS	DPAP Site, FARSite	DFARS (Current as of 09/06/2012)
DFARS PGI	DPAP Site	PGI (Current as of 09/06/2012)
Joint Publications		
Joint Federal Travel Regulation	HTML	JFTR Vol 1 PDF JFTR Vol 2 PDF
JP 3-0 Joint Operations	PDF	PDF
JP 3-28 Civil Support	PDF	PDF
JP 4-10 Joint Publication Operational Contract Support	PDF	PDF

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Web Links to Most Current

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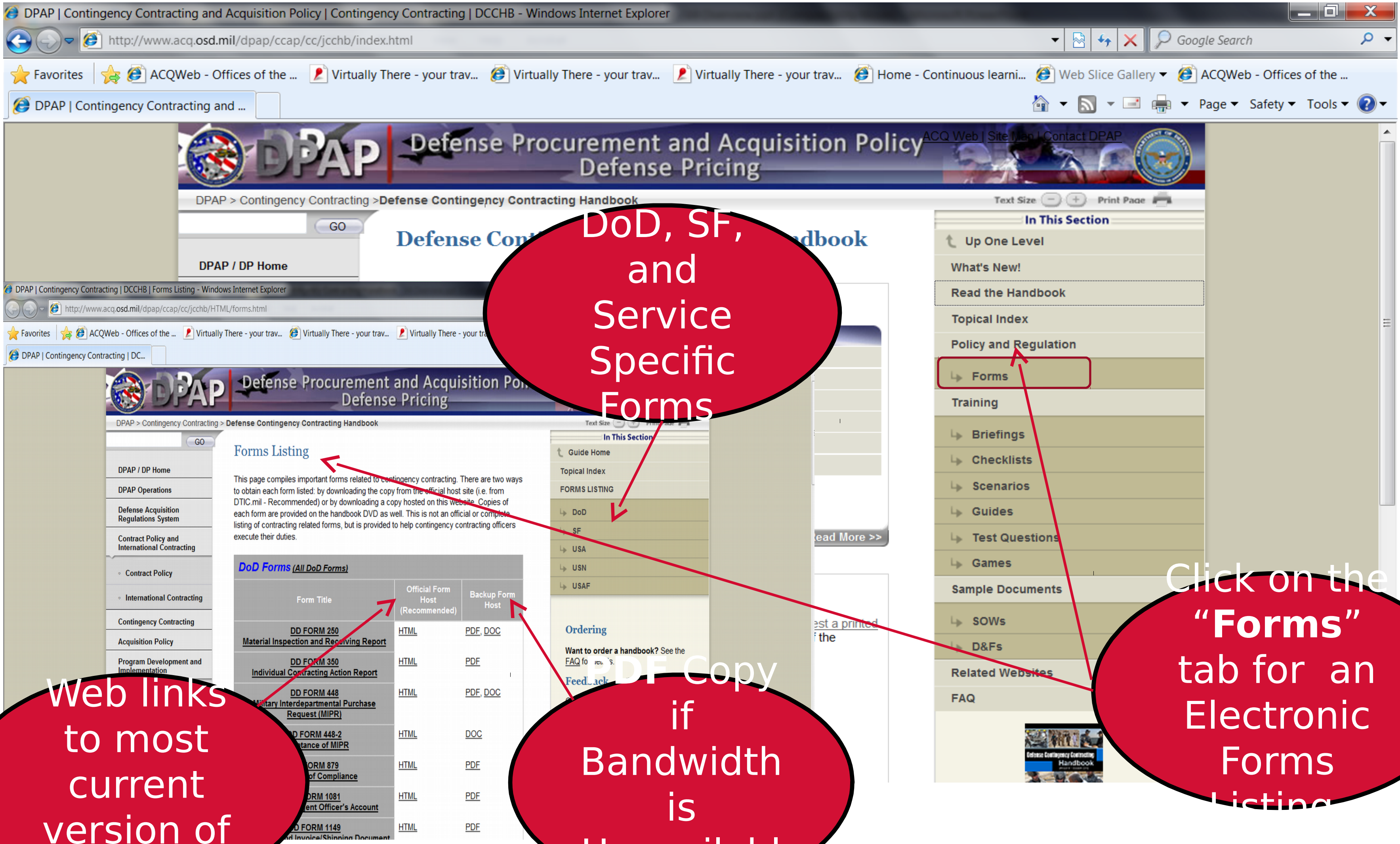
Electronic Contracting Forms



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Forms Listing

This page compiles important forms related to contingency contracting. There are two ways to obtain each form listed: by downloading the copy from the official host site (i.e. from DTIC.mil - Recommended) or by downloading a copy hosted on this website. Copies of each form are provided on the handbook DVD as well. This is not an official or complete listing of contracting related forms, but is provided to help contingency contracting officers execute their duties.

DoD Forms (All DoD Forms)

Form Title	Official Form Host (Recommended)	Backup Form Host
DD FORM 250 Material Inspection and Receiving Report	HTML	PDF, DOC
DD FORM 350 Individual Contracting Action Report	HTML	PDF
DD FORM 448 Military Interdepartmental Purchase Request (MIPR)	HTML	PDF, DOC
D FORM 448-2 tance of MIPR	HTML	DOC
ORM 879 of Compliance	HTML	PDF
ORM 1081 ent Officer's Account	HTML	PDF
D FORM 1149 d Invoice/Shipping Document	HTML	PDF

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DoD, SF, and Service Specific Forms

Web links to most current version of forms

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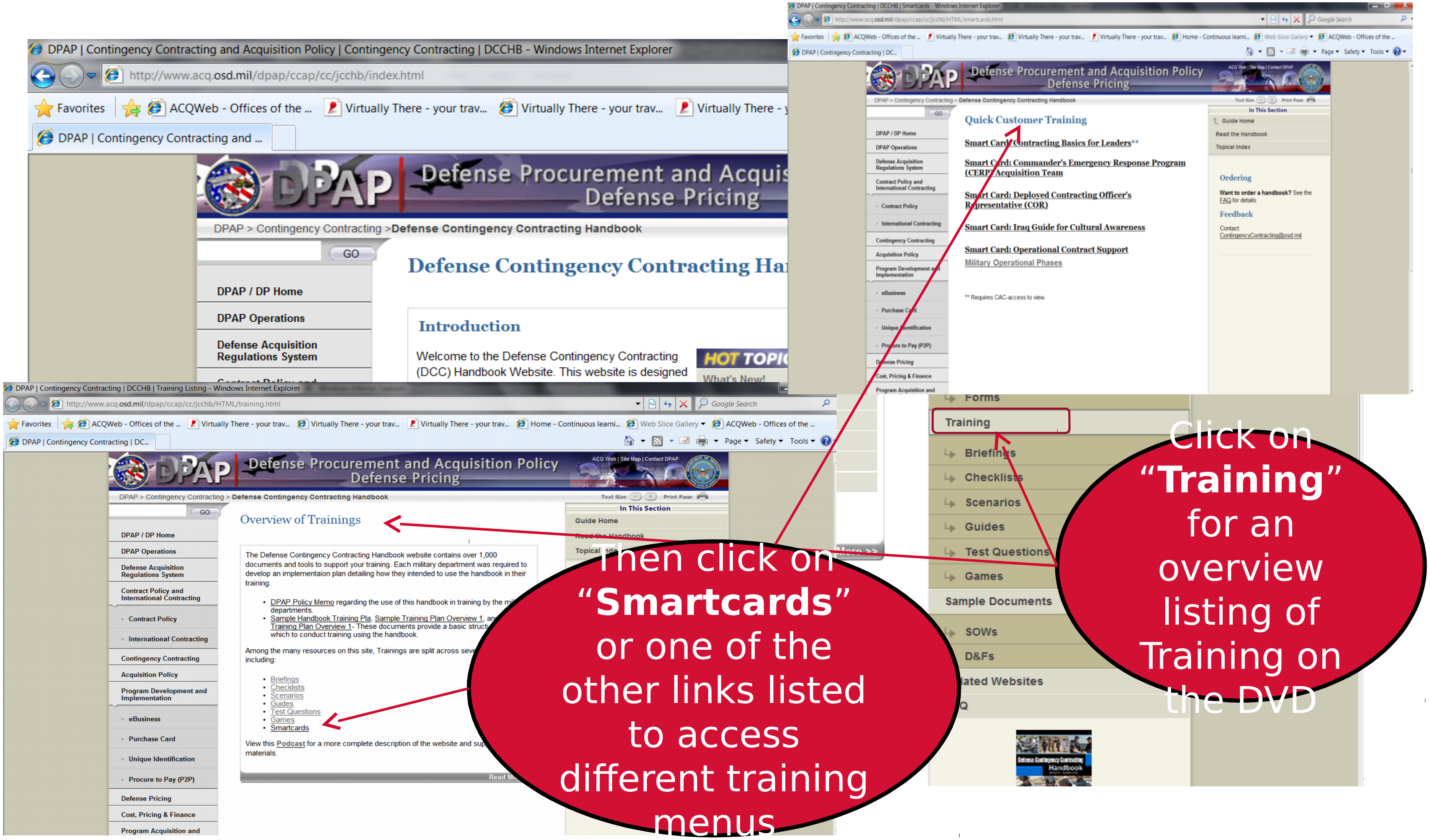
Customer/CCO Refresher Training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Quick Customer Training

Smart Card: Contracting Basics for Leaders**

Smart Card: Commander's Emergency Response Program (CERP) Acquisition Team

Smart Card: Deployed Contracting Officer's Representative (COR)

Smart Card: Iraq Guide for Cultural Awareness

Smart Card: Operational Contract Support

Military Operational Phases

** Requires CAC-access to view.

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Overview of Trainings

The Defense Contingency Contracting Handbook website contains over 1,000 documents and tools to support your training. Each military department was required to develop an implementaion plan detailing how they intended to use the handbook in their training.

- DPAP Policy Memo regarding the use of this handbook in training by the mil departments.
- Sample Handbook Training Pla, Sample Training Plan Overview 1, an Training Plan Overview 1- These documents provide a basic structu which to conduct training using the handbook.

Among the many resources on this site, Trainings are split across seve including:

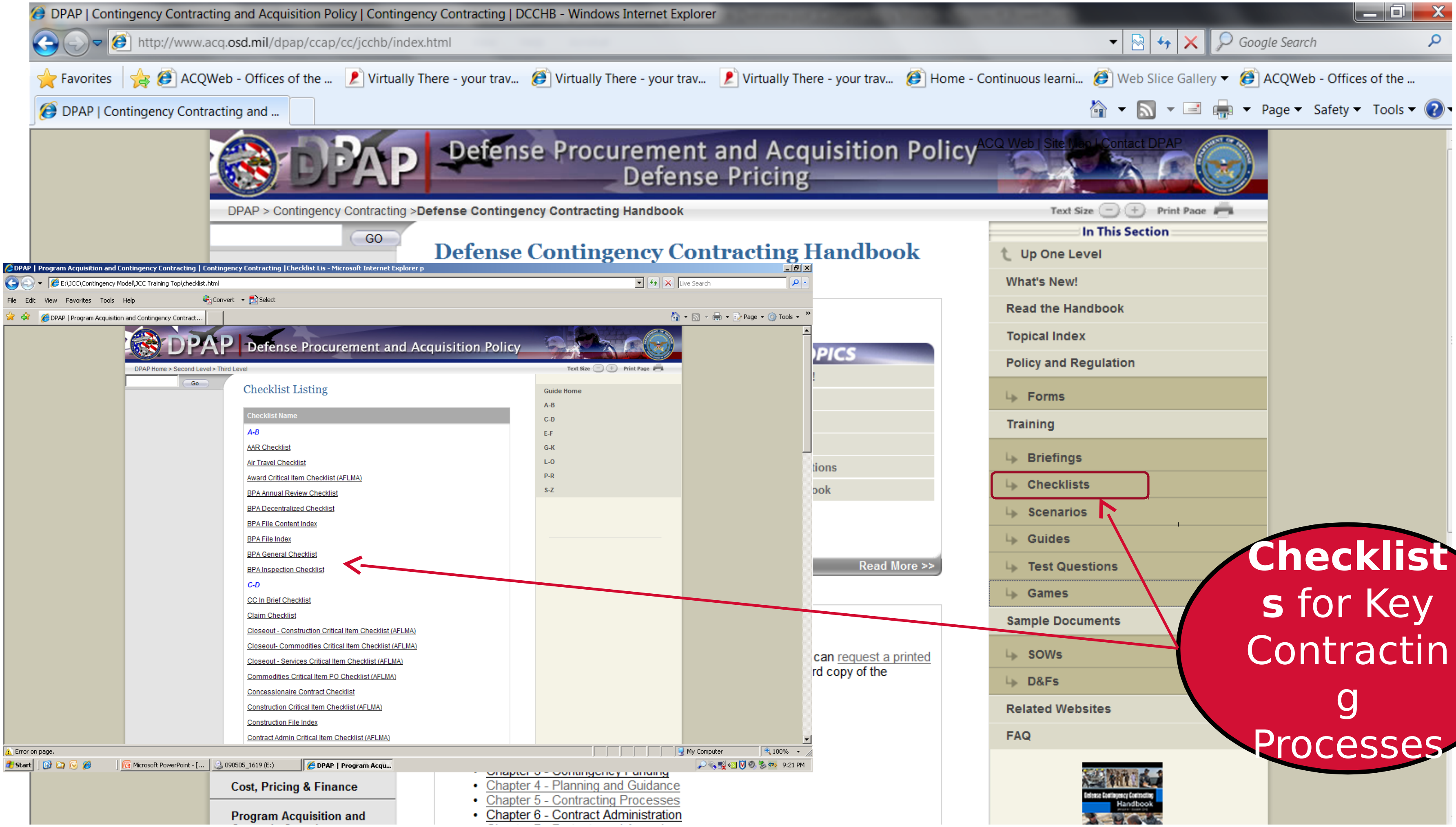
- Briefings
- Checklists
- Scenarios
- Guides
- Test Questions
- Games
- Smartcards

View this Podcast for a more complete description of the website and sup materials.

Click on "**Training**" for an overview listing of Training on the DVD

Then click on "**Smartcards**" or one of the other links listed to access different training menus

Checklists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DPAP | Program Acqu...
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DPAP Defense Procurement and Acquisition Policy Defense Pricing

DPAP > Contingency Contracting > **Defense Contingency Contracting Handbook**

Defense Contingency Contracting Handbook

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- Chapter 4 - Planning and Guidance
- Chapter 5 - Contracting Processes
- Chapter 6 - Contract Administration

Cost, Pricing & Finance

Program Acquisition and

DPAP Defense Procurement and Acquisition Policy

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Checklist Listing

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AAR Checklist
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Award Critical Item Checklist (AFLMA)
BPA Annual Review Checklist
BPA Decentralized Checklist
BPA File Content Index
BPA File Index
BPA General Checklist
BPA Inspection Checklist
C-D
CC In Brief Checklist
Claim Checklist
Closeout - Construction Critical Item Checklist (AFLMA)
Closeout- Commodities Critical Item Checklist (AFLMA)
Closeout - Services Critical Item Checklist (AFLMA)
Commodities Critical Item PO Checklist (AFLMA)
Concessionaire Contract Checklist
Construction Critical Item Checklist (AFLMA)
Construction File Index
Contract Admin Critical Item Checklist (AFLMA)

- Guide Home
- A-B
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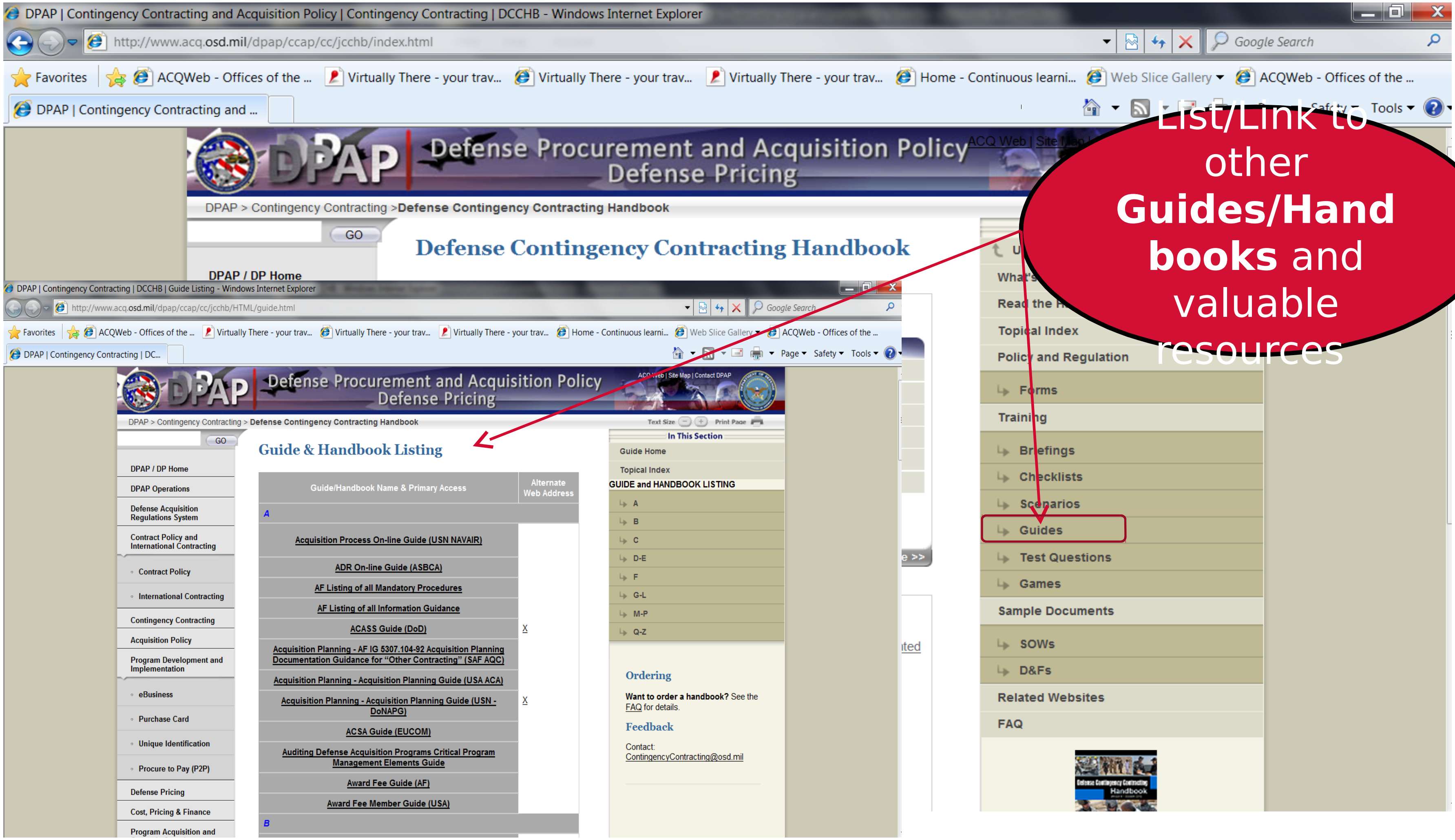
- L-O
- P-R
- S-Z

Checklists for Key Contracting Processes

Guides



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http://www.acq.osd.mil/dpap/ccap/cc/jcchb/index.html

DPAP > Contingency Contracting >**Defense Contingency Contracting Handbook**

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http://www.acq.osd.mil/dpap/ccap/cc/jcchb/HTML/guide.html

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  - Purchase Card
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  - Procure to Pay (P2P)
- Defense Pricing
- Cost, Pricing & Finance
- Program Acquisition and

Guide & Handbook Listing

Guide/Handbook Name & Primary Access	Alternate Web Address
A	
Acquisition Process On-line Guide (USN NAVAIR)	
ADR On-line Guide (ASBCA)	
AF Listing of all Mandatory Procedures	
AF Listing of all Information Guidance	
ACASS Guide (DoD)	X
Acquisition Planning - AF IG 5307.104-92 Acquisition Planning Documentation Guidance for "Other Contracting" (SAF AQC)	
Acquisition Planning - Acquisition Planning Guide (USA ACA)	
Acquisition Planning - Acquisition Planning Guide (USN - DoNAPG)	X
ACSA Guide (EUCOM)	
Auditing Defense Acquisition Programs Critical Program Management Elements Guide	
Award Fee Guide (AF)	
Award Fee Member Guide (USA)	
B	

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- Guide Home
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GUIDE and HANDBOOK LISTING

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- Q-Z

Ordering

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Feedback

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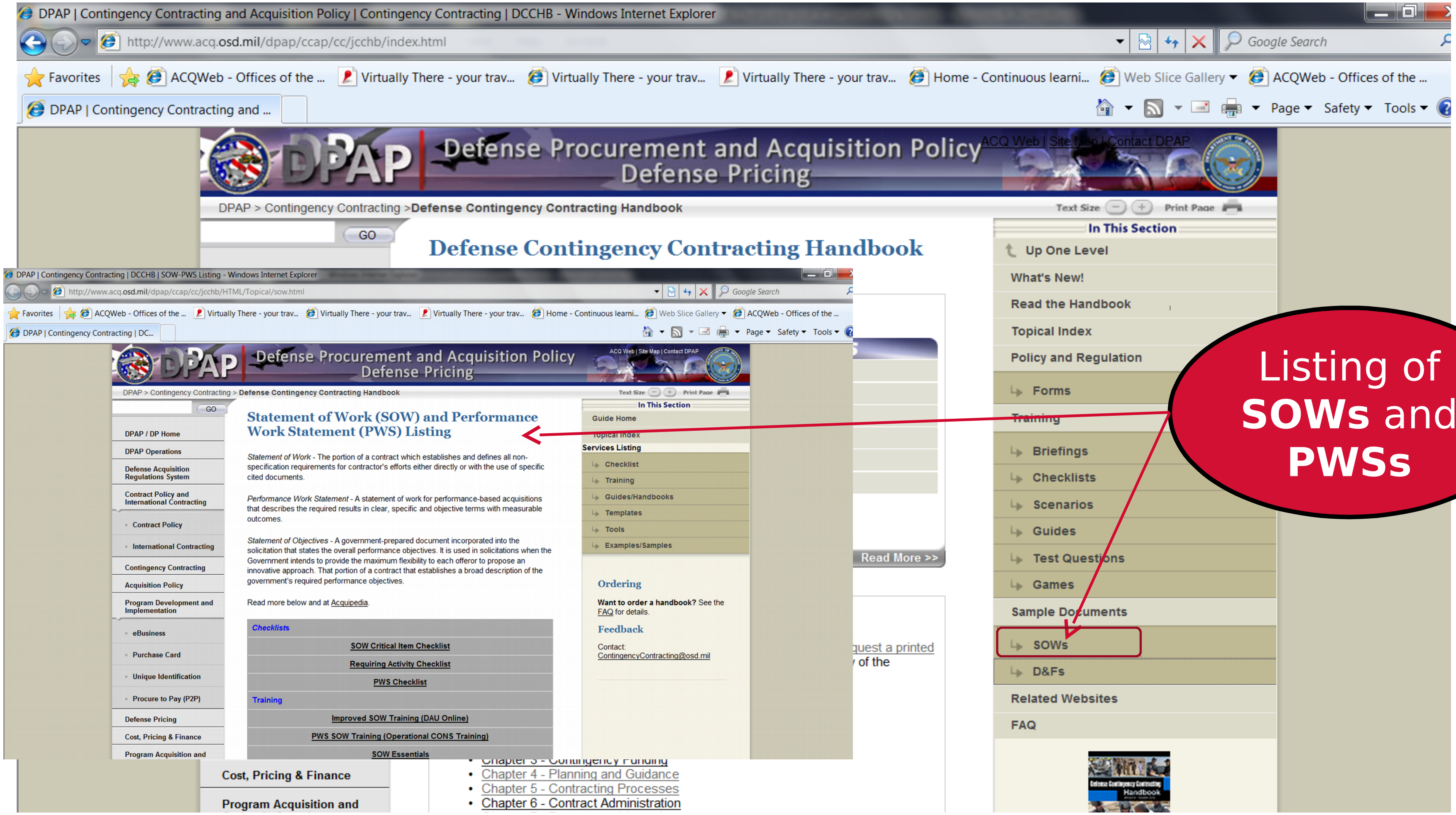
List/Link to other **Guides/Hand books** and valuable resources

Statements of Work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Statement of Work (SOW) and Performance Work Statement (PWS) Listing

Statement of Work - The portion of a contract which establishes and defines all non-specification requirements for contractor's efforts either directly or with the use of specific cited documents.

Performance Work Statement - A statement of work for performance-based acquisitions that describes the required results in clear, specific and objective terms with measurable outcomes.

Statement of Objectives - A government-prepared document incorporated into the solicitation that states the overall performance objectives. It is used in solicitations when the Government intends to provide the maximum flexibility to each offeror to propose an innovative approach. That portion of a contract that establishes a broad description of the government's required performance objectives.

Read more below and at Acquipedia.

Checklists

SOW Critical Item Checklist
Requiring Activity Checklist
PWS Checklist

Training

Improved SOW Training (DAU Online)
PWS SOW Training (Operational CONS Training)
SOW Essentials

Ordering

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Feedback

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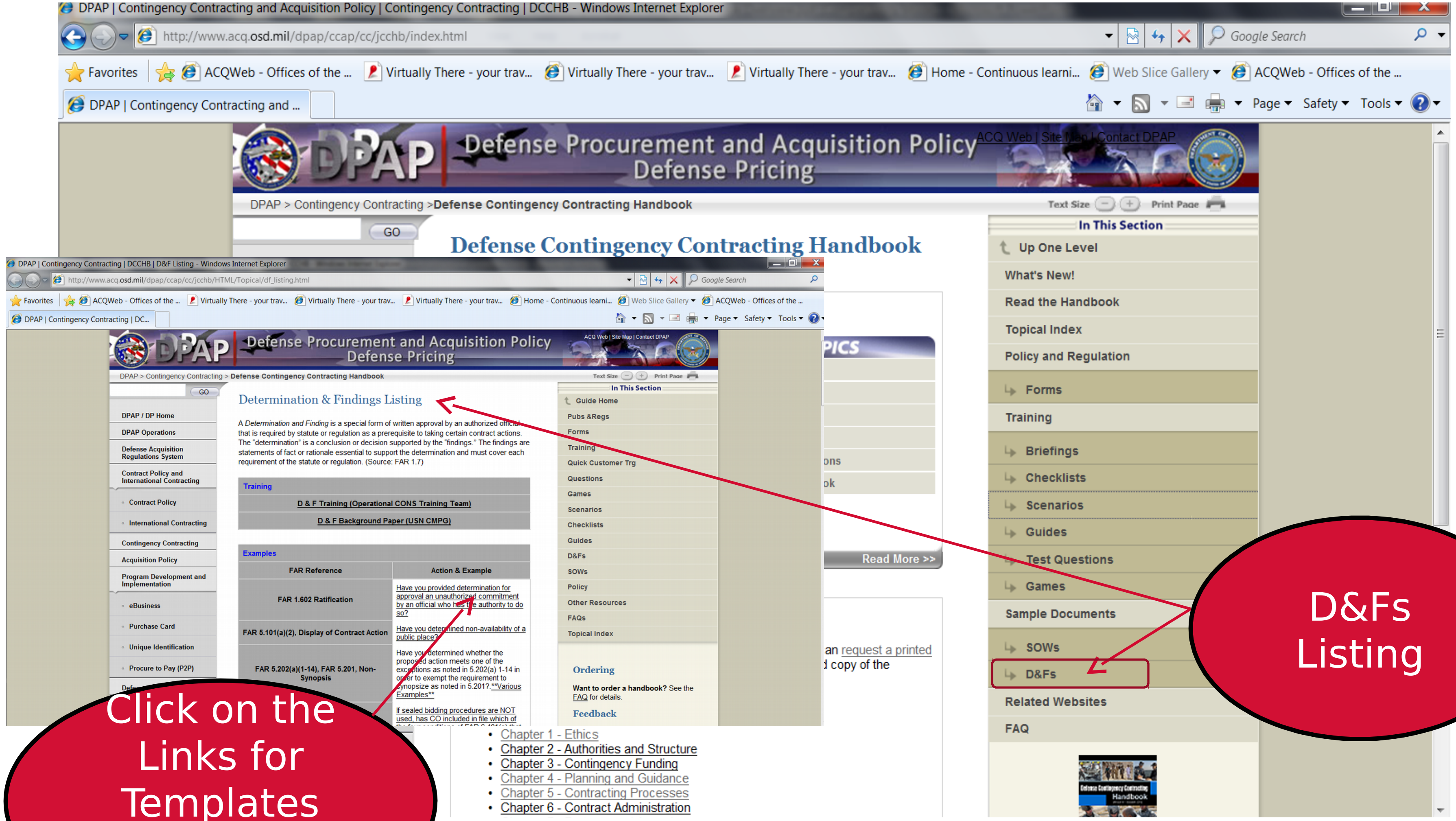
Listing of **SOWs** and **PWSs**

Determination and Findings (D&Fs)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Defense Contingency Contracting Handbook

Determination & Findings Listing

A *Determination and Finding* is a special form of written approval by an authorized official that is required by statute or regulation as a prerequisite to taking certain contract actions. The "determination" is a conclusion or decision supported by the "findings." The findings are statements of fact or rationale essential to support the determination and must cover each requirement of the statute or regulation. (Source: FAR 1.7)

Training

- D & F Training (Operational CONS Training Team)
- D & F Background Paper (USN CMPG)

Examples

FAR Reference	Action & Example
FAR 1.602 Ratification	Have you provided determination for approval an unauthorized commitment by an official who has the authority to do so?
FAR 5.101(a)(2), Display of Contract Action	Have you determined non-availability of a public place?
FAR 5.202(a)(1-14), FAR 5.201, Non-Synopsis	Have you determined whether the proposed action meets one of the exceptions as noted in 5.202(a) 1-14 in order to exempt the requirement to synopsize as noted in 5.201?.**Various Examples**
	If sealed bidding procedures are NOT used, has CO included in file which of

Want to order a handbook? See the FAQ for details.

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- Chapter 1 - Ethics
- Chapter 2 - Authorities and Structure
- Chapter 3 - Contingency Funding
- Chapter 4 - Planning and Guidance
- Chapter 5 - Contracting Processes
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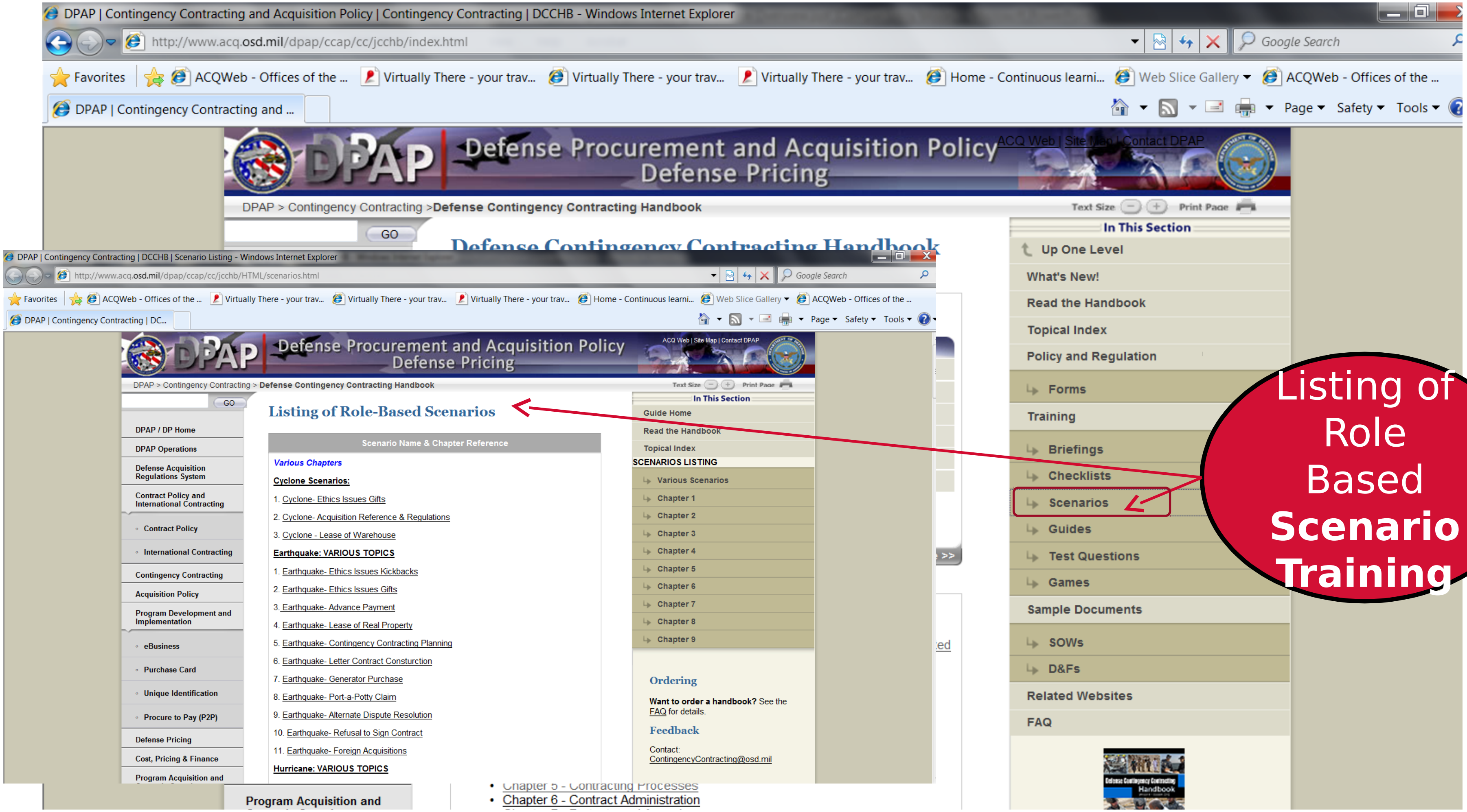
D&Fs Listing

Click on the Links for Templates under each Heading

Defense Acquisition University

Using the HDBK for Organizational Training and Preparedness

Hands on Scenarios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Defense Contingency Contracting Handbook

Listing of Role-Based Scenarios

Scenario Name & Chapter Reference

Various Chapters

Cyclone Scenarios:

1. Cyclone- Ethics Issues Gifts
2. Cyclone- Acquisition Reference & Regulations
3. Cyclone - Lease of Warehouse

Earthquake: VARIOUS TOPICS

1. Earthquake- Ethics Issues Kickbacks
2. Earthquake- Ethics Issues Gifts
3. Earthquake- Advance Payment
4. Earthquake- Lease of Real Property
5. Earthquake- Contingency Contracting Planning
6. Earthquake- Letter Contract Consturction
7. Earthquake- Generator Purchase
8. Earthquake- Port-a-Potty Claim
9. Earthquake- Alternate Dispute Resolution
10. Earthquake- Refusal to Sign Contract
11. Earthquake- Foreign Acquisitions

Hurricane: VARIOUS TOPICS

Ordering

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Feedback

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- Chapter 5 - Contracting Processes
- Chapter 6 - Contract Administration

Listing of
Role
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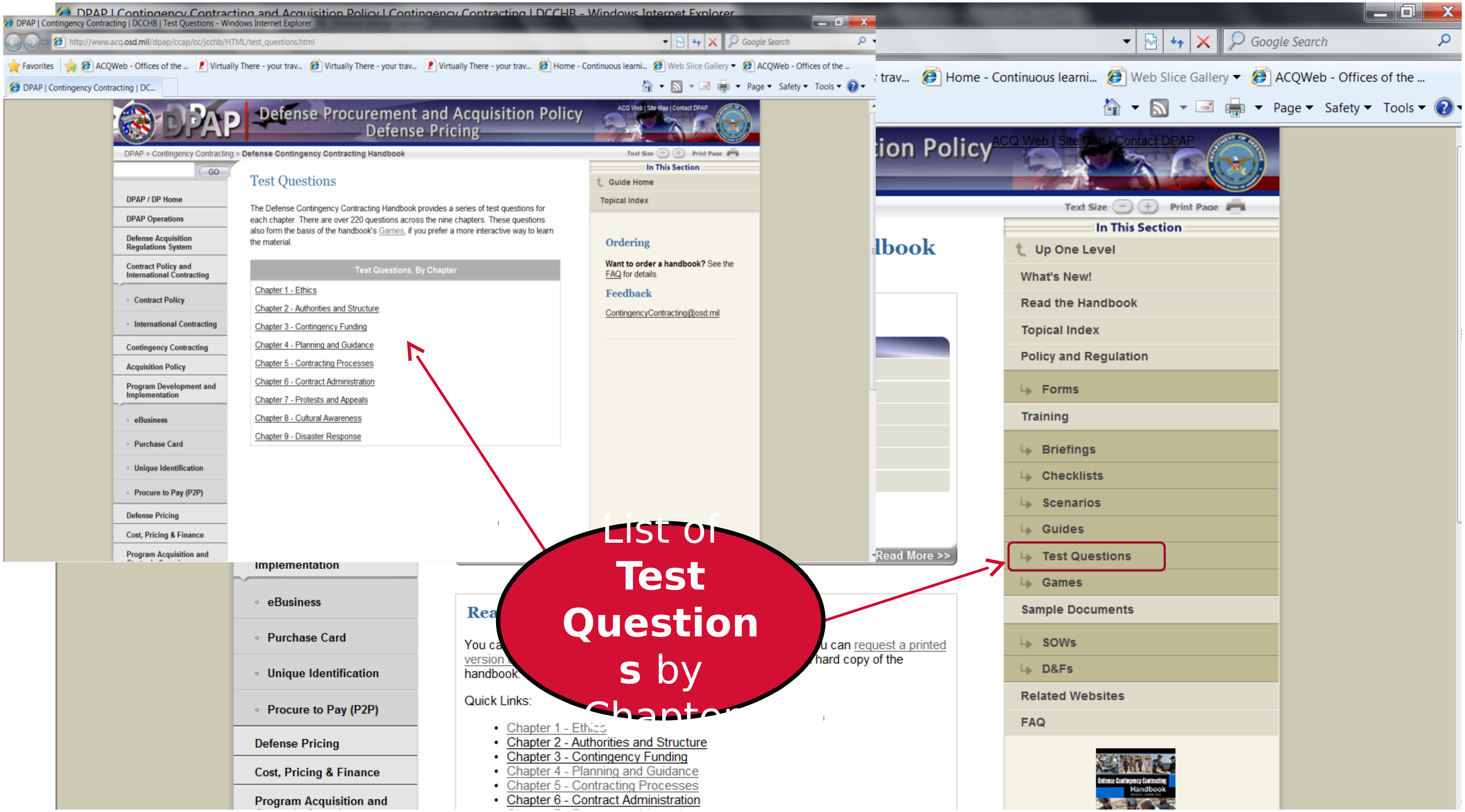
Scenario
Training

Test Questions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Test Questions

The Defense Contingency Contracting Handbook provides a series of test questions for each chapter. There are over 220 questions across the nine chapters. These questions also form the basis of the handbook's Games, if you prefer a more interactive way to learn the material.

Test Questions, By Chapter

- Chapter 1 - Ethics
- Chapter 2 - Authorities and Structure
- Chapter 3 - Contingency Funding
- Chapter 4 - Planning and Guidance
- Chapter 5 - Contracting Processes
- Chapter 6 - Contract Administration
- Chapter 7 - Protests and Appeals
- Chapter 8 - Cultural Awareness
- Chapter 9 - Disaster Response

Ordering

Want to order a handbook? See the FAQ for details.

Feedback

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Rea

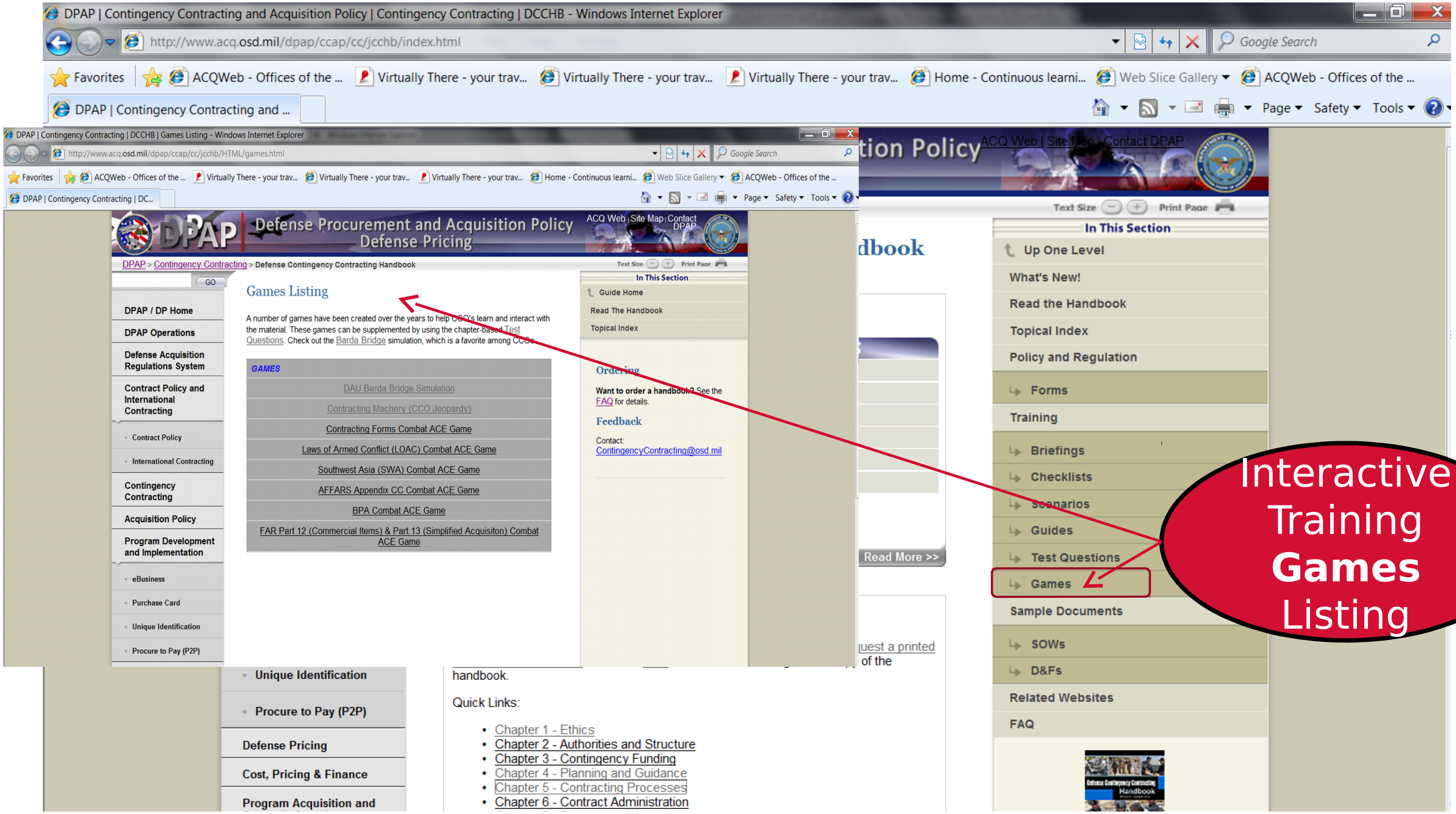
You ca u can request a printed version hard copy of the handbook.

Quick Links:

- Chapter 1 - Ethics
- Chapter 2 - Authorities and Structure
- Chapter 3 - Contingency Funding
- Chapter 4 - Planning and Guidance
- Chapter 5 - Contracting Processes
- Chapter 6 - Contract Administration

List of **Test Questions by Chapter**

Interactive Gaming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Games Listing

A number of games have been created over the years to help CCO's learn and interact with the material. These games can be supplemented by using the chapter-based Test Questions. Check out the Barda Bridge simulation, which is a favorite among CCOs.

GAMES
DAU Barda Bridge Simulation
Contracting Machery (CCO Jeopardy)
Contracting Forms Combat ACE Game
Laws of Armed Conflict (LOAC) Combat ACE Game
Southwest Asia (SWA) Combat ACE Game
AFFARS Appendix CC Combat ACE Game
BPA Combat ACE Game
FAR Part 12 (Commercial Items) & Part 13 (Simplified Acquisiton) Combat ACE Game

Ordering

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Quick Links:

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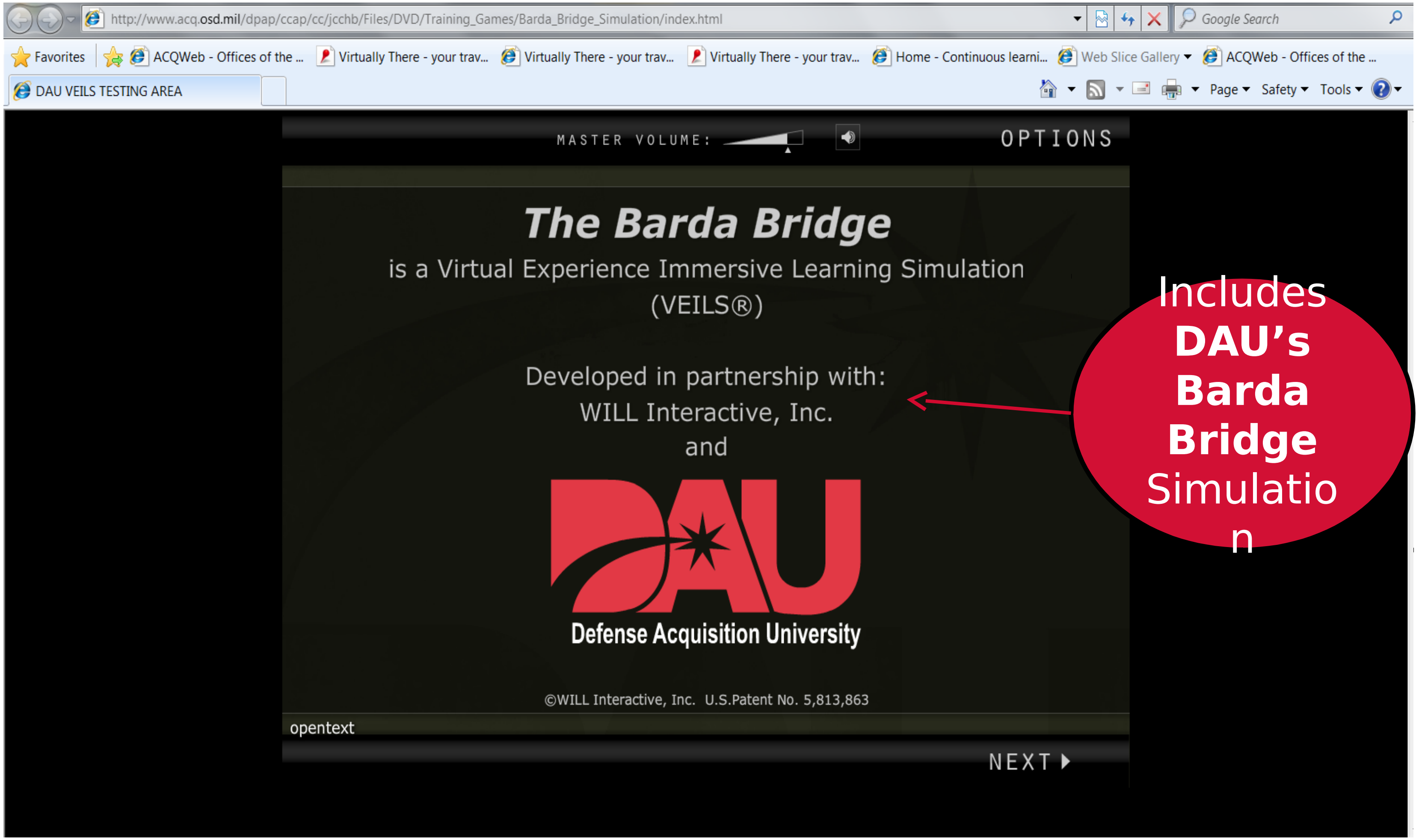
Interactive Training **Games** Listing

DAU's Barda Bridge Simulation



http://www.acq.osd.mil/dpap/ccap/cc/jcchb/Files/DVD/Training_Games/Barda_Bridge_Simulation/index.html

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The Barda Bridge

is a Virtual Experience Immersive Learning Simulation (VEILS®)

Developed in partnership with:
WILL Interactive, Inc.
and

DAU
Defense Acquisition University

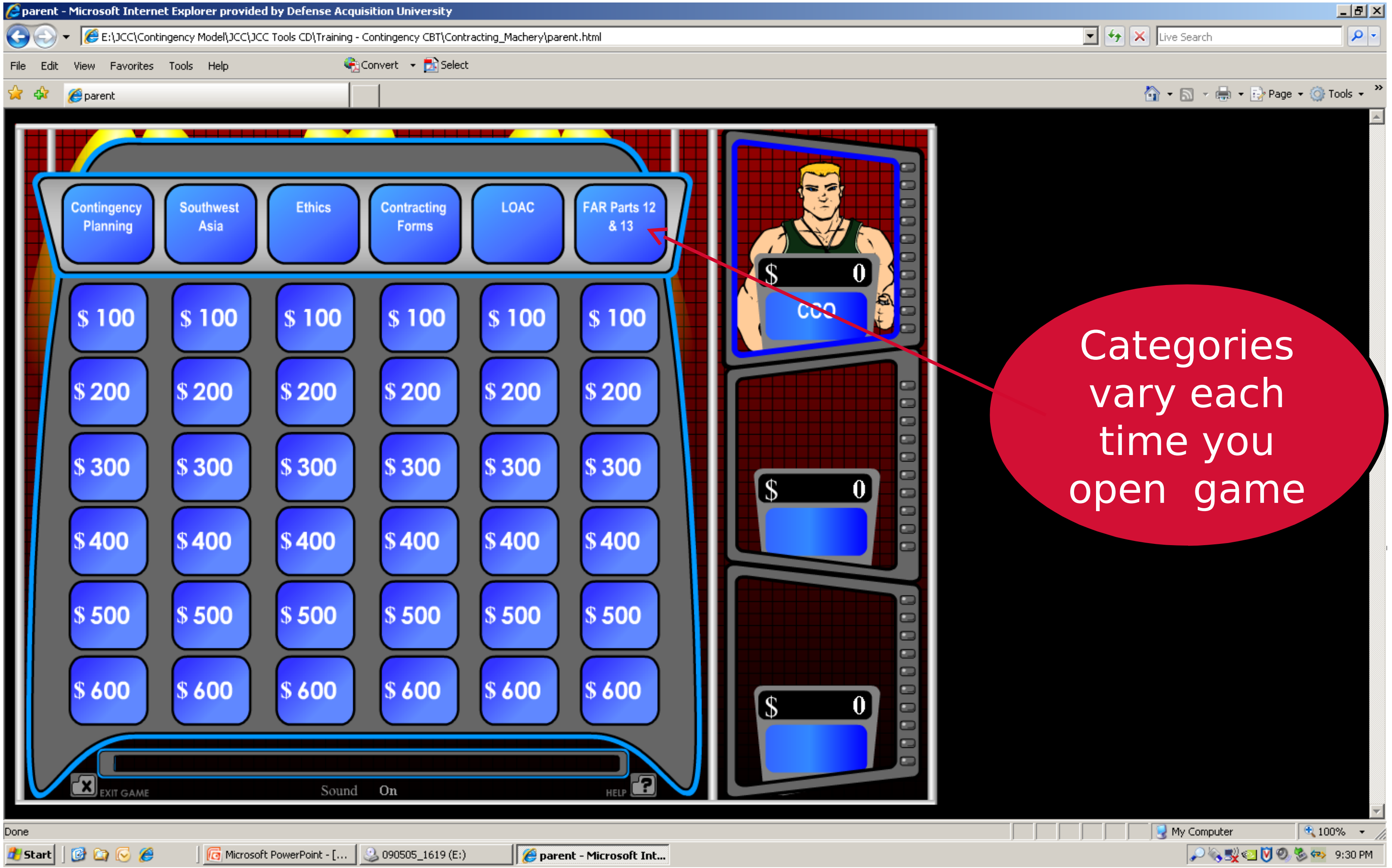
©WILL Interactive, Inc. U.S.Patent No. 5,813,863

opentext

NEXT

Includes **DAU's Barda Bridge** Simulation

Jeopardy Game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Sound
On
HELP
Done
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100%
Start
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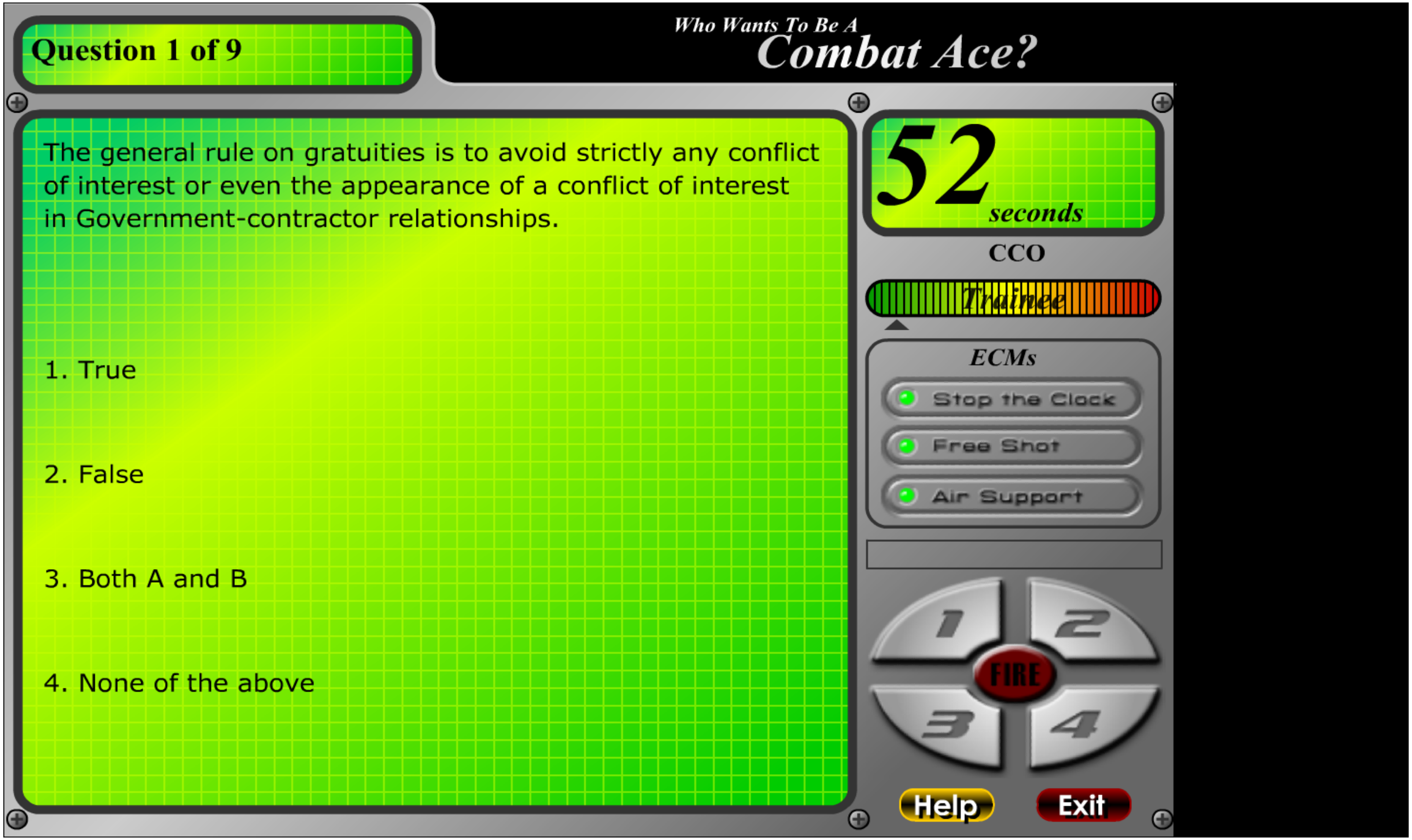
Contingency Planning	Southwest Asia	Ethics	Contracting Forms	LOAC	FAR Parts 12 & 13
$ 100	$ 100	$ 100	$ 100	$ 100	$ 100
$ 200	$ 200	$ 200	$ 200	$ 200	$ 200
$ 300	$ 300	$ 300	$ 300	$ 300	$ 300
$ 400	$ 400	$ 400	$ 400	$ 400	$ 400
$ 500	$ 500	$ 500	$ 500	$ 500	$ 500
$ 600	$ 600	$ 600	$ 600	$ 600	$ 600

Categories vary each time you open game

Combat Ace Game

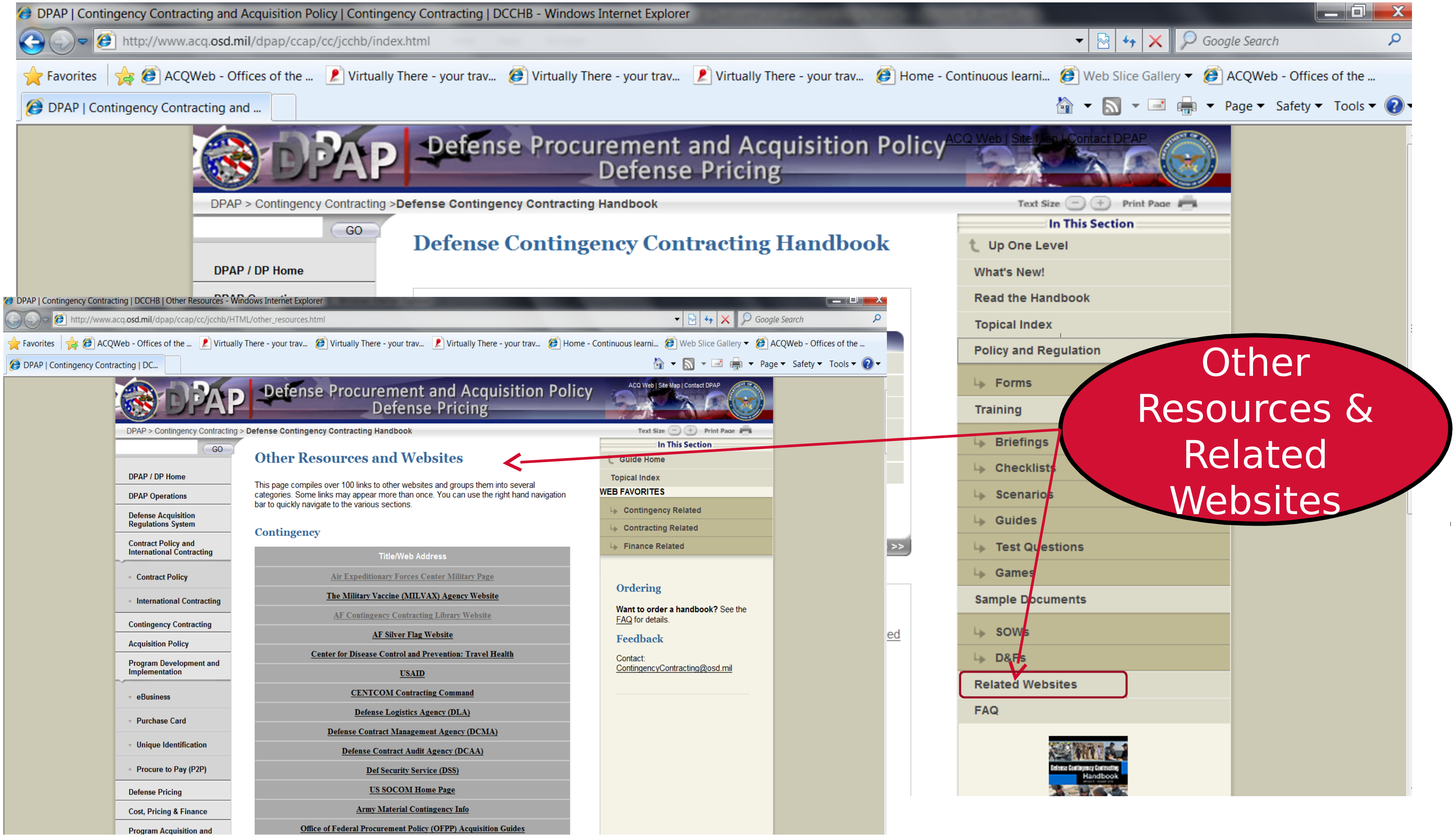


Question 1 of 9
Who Wants To Be A
Combat Ace?
52
seconds
CCO
Trainee
ECMs
Stop the Clock
Free Shot
Air Support
1
2
FIRE
3
4
Help
Exit

The general rule on gratuities is to avoid strictly any conflict of interest or even the appearance of a conflict of interest in Government-contractor relationships.

1. True
2. False
3. Both A and B
4. None of the above

Related Websites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Other Resources and Websites

This page compiles over 100 links to other websites and groups them into several categories. Some links may appear more than once. You can use the right hand navigation bar to quickly navigate to the various sections.

Contingency

Title/Web Address
Air Expeditionary Forces Center Military Page
The Military Vaccine (MILVAX) Agency Website
AF Contingency Contracting Library Website
AF Silver Flag Website
Center for Disease Control and Prevention: Travel Health
USAID
CENTCOM Contracting Command
Defense Logistics Agency (DLA)
Defense Contract Management Agency (DCMA)
Defense Contract Audit Agency (DCAA)
Def Security Service (DSS)
US SOCOM Home Page
Army Material Contingency Info
Office of Federal Procurement Policy (OFPP) Acquisition Guides

Ordering

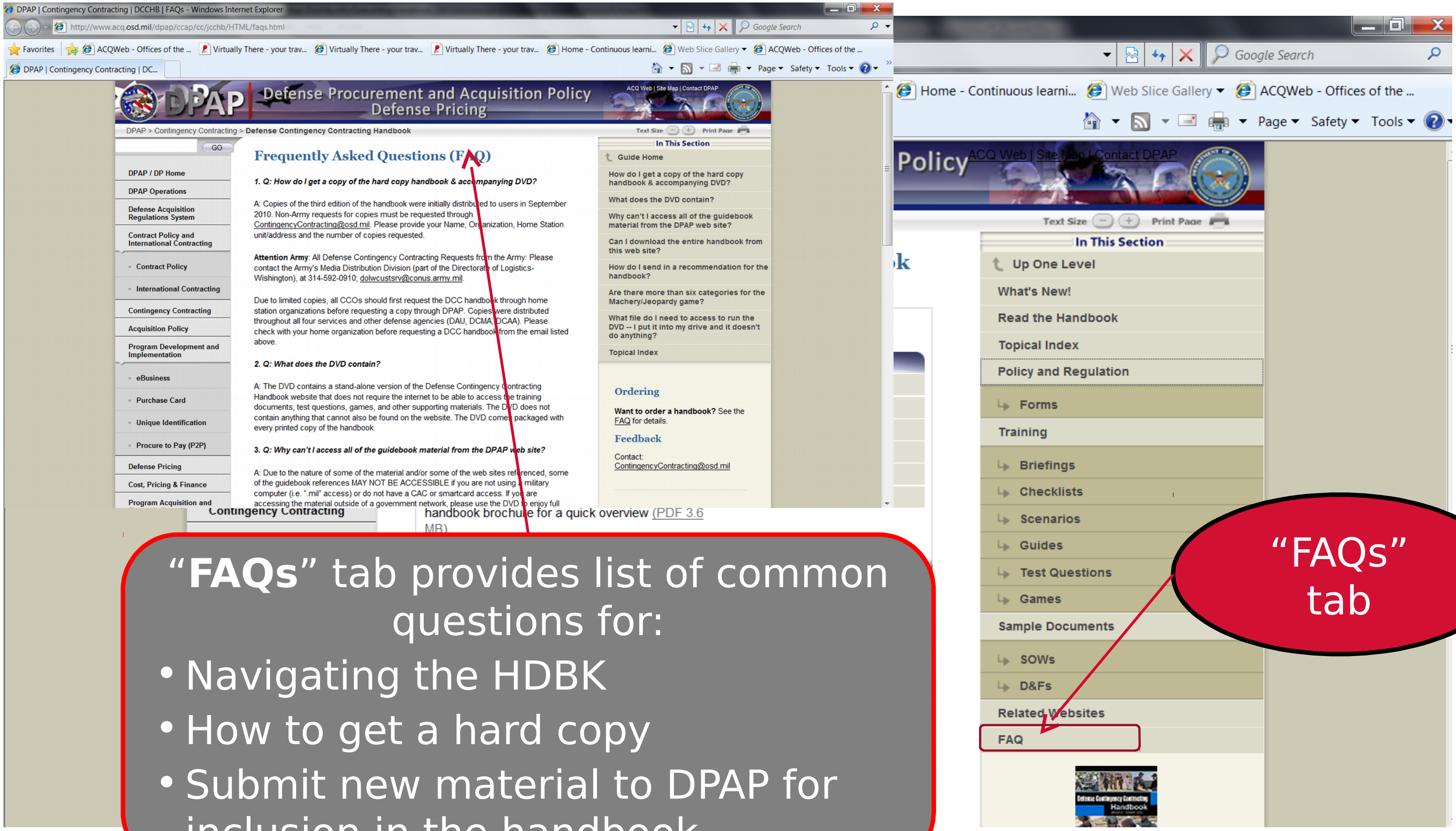
Want to order a handbook? See the FAQ for details.

Feedback

Contact:
ContingencyContracting@osd.mil

Other Resources & Related Websites

Frequently Asked Questions (FAQs)


DPAP | Contingency Contracting | DCCHB | FAQs - Windows Internet Explorer
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FAQ

Frequently Asked Questions (FAQ)

1. Q: How do I get a copy of the hard copy handbook & accompanying DVD?

A: Copies of the third edition of the handbook were initially distributed to users in September 2010. Non-Army requests for copies must be requested through ContingencyContracting@osd.mil. Please provide your Name, Organization, Home Station unit/address and the number of copies requested.

Attention Army: All Defense Contingency Contracting Requests from the Army: Please contact the Army's Media Distribution Division (part of the Directorate of Logistics-Wishington), at 314-592-0910; dolwcustsrv@conus.army.mil.

Due to limited copies, all CCOs should first request the DCC handbook through home station organizations before requesting a copy through DPAP. Copies were distributed throughout all four services and other defense agencies (DAU, DCMA, DCAA). Please check with your home organization before requesting a DCC handbook from the email listed above.

2. Q: What does the DVD contain?

A: The DVD contains a stand-alone version of the Defense Contingency Contracting Handbook website that does not require the internet to be able to access the training documents, test questions, games, and other supporting materials. The DVD does not contain anything that cannot also be found on the website. The DVD comes packaged with every printed copy of the handbook.

3. Q: Why can't I access all of the guidebook material from the DPAP web site?

A: Due to the nature of some of the material and/or some of the web sites referenced, some of the guidebook references MAY NOT BE ACCESSIBLE if you are not using a military computer (i.e. ".mil" access) or do not have a CAC or smartcard access. If you are accessing the material outside of a government network, please use the DVD to enjoy full

handbook brochure for a quick overview (PDF 3.6 MB)

How do I get a copy of the hard copy handbook & accompanying DVD?

What does the DVD contain?

Why can't I access all of the guidebook material from the DPAP web site?

Can I download the entire handbook from this web site?

How do I send in a recommendation for the handbook?

Are there more than six categories for the Machery/Jeopardy game?

What file do I need to access to run the DVD -- I put it into my drive and it doesn't do anything?

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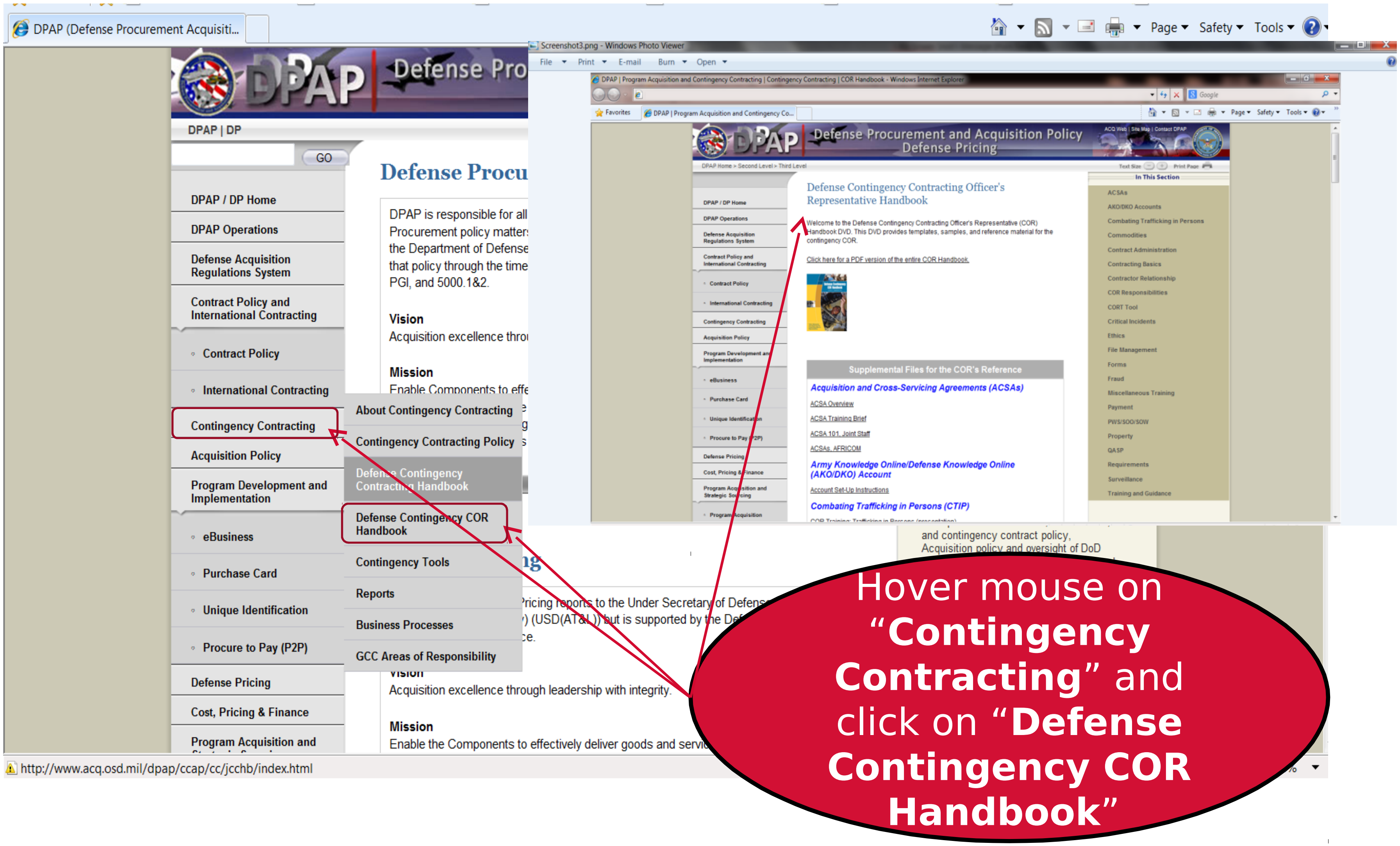
"**FAQs**" tab provides list of common questions for:

- Navigating the HDBK
- How to get a hard copy
- Submit new material to DPAP for inclusion in the handbook

"FAQs" tab

DPAP Contingency COR Website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International Contracting
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Unique Identification
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Supplemental Files for the COR's Reference

Defense Procu

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Acquisition excellence thro

Mission
Enable Components to effe

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) (USD(AT&L)) but is supported by the Def
ce.

Vision
Acquisition excellence through leadership with integrity.

Mission
Enable the Components to effectively deliver goods and servi

and contingency contract policy,
Acquisition policy and oversight of DoD

Defense Contingency Contracting Officer's Representative Handbook

Welcome to the Defense Contingency Contracting Officer's Representative (COR) Handbook DVD. This DVD provides templates, samples, and reference material for the contingency COR.

Click here for a PDF version of the entire COR Handbook.

Acquisition and Cross-Servicing Agreements (ACSAs)

ACSA Overview

ACSA Training Brief

ACSA 101, Joint Staff

ACSAs, AFRICOM

Army Knowledge Online/Defense Knowledge Online (AKO/DKO) Account

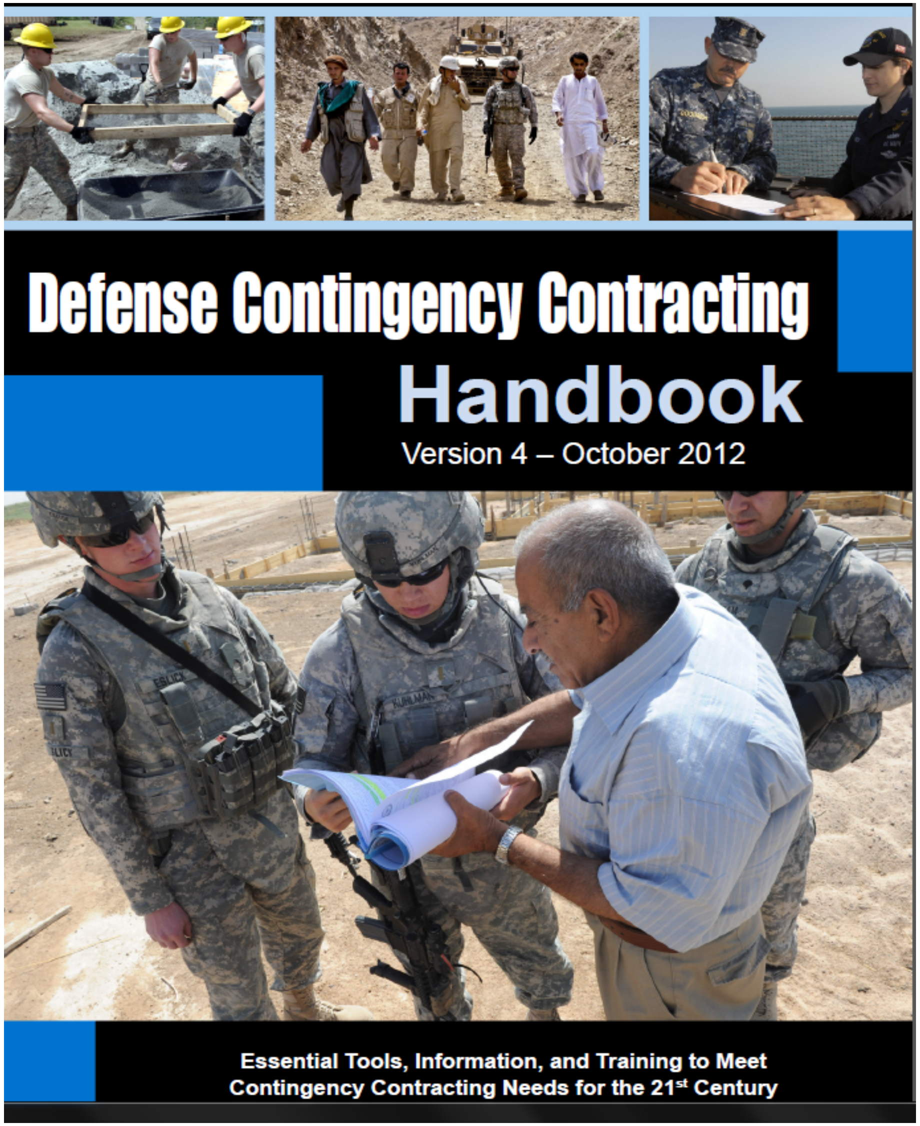
Account Set-Up Instructions

Combating Trafficking in Persons (CTIP)

http://www.acq.osd.mil/dpap/ccap/cc/jcchb/index.html

Hover mouse on "**Contingency Contracting**" and click on "**Defense Contingency COR Handbook**"

Defense Contingency Contracting Handbook – Version 4



Defense Contingency Contracting
Handbook
Version 4 – October 2012

Essential Tools, Information, and Training to Meet Contingency Contracting Needs for the 21st Century

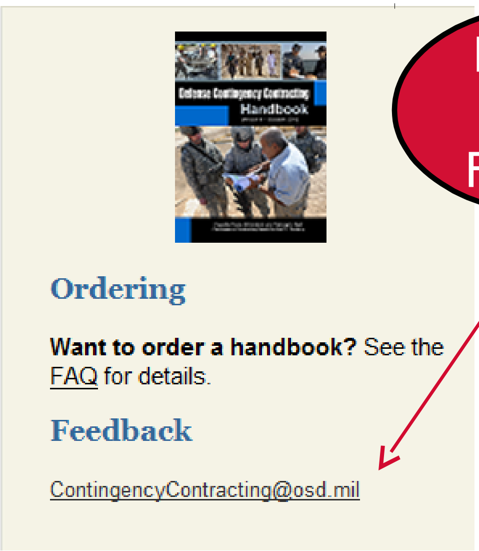
GET FAMILIAR WITH IT…

…USE IT!

…STAY CURRENT WITH IT

AND *Remember to*…

…KEEP IT UPDATED FOR OUR NEXT GENERATION OF CCOs!



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Feedback Feature